



Finance Intern (Summer 2023)

Who We Are

[Clean Power Alliance](#) (CPA) is Southern California's locally operated not-for-profit default electricity provider for 32 communities within Los Angeles and Ventura counties and the 4th largest electricity provider in the State of California. We provide clean renewable energy at competitive rates to over three million residents and businesses through approximately one million customer accounts.

What You'll Do

CPA is seeking a highly motivated and detail-oriented Summer Intern to join its Finance team for the June – August/September 2023 period. The Summer Intern will develop financial and analytical acumen while completing collaborative projects with the Finance team in one or more of the following areas: Accounting, Financial Planning & Analysis (FP&A), Market Modeling, and Purchasing. Specific tasks and responsibilities will be assigned based on the profile of the successful applicant. This CPA internship is for a length of up to 12 weeks between June-September, up to 35 hours/week (no term is guaranteed)

Who You'll Work With

The Finance Intern reports to the Financial Strategy & Initiatives Manager. You will work closely with the entire Finance Team.

Commitment to Diversity

At CPA, we value diversity and are committed to creating an inclusive environment for all employees. We represent a diverse customer base and intend to hire employees that reflect our communities. Clean Power Alliance provides equal employment opportunities to all applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

Culture

CPA fosters a culture of open communication, responsibility, intellectual curiosity, and exceptional judgment. As a small team that has quickly built the largest Community Choice Aggregation program in the country, high levels of trust, collaboration, and mission alignment are key factors in success. We value fact-based creativity in our work, accountability with our stakeholders, and promote ethical engagement and diversity with our brand.

Duties and Responsibilities

- Attend regular Finance team meetings and monthly Finance Committee meetings
- Provide weekly status reports to your direct supervisor
- Present completed projects to internal audiences
- Accounting
 - Support monthly close activities including account and cash reconciliation and preparation of journal entries
 - Assist with compiling a Standard Operating Procedure (SOP) for accounting, financial controls, and risk management policies and procedures
 - Perform research tasks related to new GASB announcements
- Financial Planning & Analysis
 - Compile a monthly budget for FY2023/24
 - Review and edit Finance Committee materials
 - Support daily tracking of California Independent System Operator (CAISO) power market charges and collateral requirements
- Market Modeling
 - Support development of a stochastic risk model for gross profit at risk; define system capabilities and commercial requirements
 - Analyze relationship between monthly revenues and weather
- Purchasing
 - Support CPA's efforts to contract with third-party service providers through Request for Proposal (RFP) processes
 - Support implementation of CPA's Investment Policy
- Perform additional duties as needed and assigned; duties are subject to change

Required Qualifications

- Currently enrolled and in good standing in an accredited Bachelor's, Master's, or doctorate degree program
- Degree completion anticipated by 2024
- Accounting/Finance, Business, and Economic majors (*preferred*)

Desired Skills

- Strong verbal and written communication skills; must be able to communicate effectively with Finance staff to identify task requirements and develop desired work products
- Basic knowledge and experience in Microsoft Office suite
- Detail-oriented with excellent problem-solving and analytical abilities
- Ability to perform in a dynamic work environment
- Curiosity and a desire to learn
- Strong interest in finance and/or the power/utility sector

Work Location

This position is required to be on a Hybrid schedule. The Hybrid requirement consists of 2-3 assigned days in the Downtown Los Angeles office, with work location on the remaining days either in-office or remote.

Salary and Benefits

Internship compensation ranges from \$17.00-\$25.00/hour (undergraduate student) OR \$25.00-\$35.00/hour (for graduate student), with exact compensation to be determined by Clean Power Alliance, dependent on skills and experience. This is a part-time/temporary position. Interns are only eligible for mandated benefits, such as sick pay, workers' compensation, and Medicare contributions.

How to Apply

Candidates must submit a resume. Candidates should apply on [CPA's LinkedIn Page](#).