



## **Project Manager, Power Supply & Compliance**

### **Who We Are**

[Clean Power Alliance](#) (CPA) is Southern California's locally operated non-profit default electricity provider for 32 communities within Los Angeles and Ventura counties and the 5<sup>th</sup> largest electricity company in the State of California. We provide clean renewable energy at competitive rates to over three million residents and businesses through approximately one million customer accounts.

### **What You'll Do**

CPA is seeking a motivated, highly organized, and detail-oriented Project Manager, Power Supply & Compliance to provide compliance, analytical, and other support to our growing Power Supply team, as we advance clean energy goals in a way that adheres to the local priorities of our member agencies.

The Power Supply team performs various functions related to the development and management of CPA's energy supply portfolio, including procurement of renewable, carbon free, conventional energy, demand response, and resource adequacy products to contribute toward CPA's target portfolio mix, comply with CPA's hedging strategies, achieve regulatory and legislative targets, and maximize benefits for CPA's customers.

This is an outstanding opportunity to work at an important intersection of energy and climate policy in California, helping to restructure Southern California's energy market to rapidly reduce greenhouse gas emissions and provide local choice in energy supply and services.

### **Who You'll Work With**

The Project Manager, Power Supply & Compliance will report to the Senior Portfolio Manager, Environmental Products & Compliance. You will work closely with the power supply team, regulatory team, and other consultants as assigned.

### **Commitment to Diversity**

At CPA, we value diversity and are committed to creating an inclusive environment for all employees. We represent a diverse customer base and intend to hire employees that reflect our communities. Clean Power Alliance provides equal employment opportunities to all applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

### **Culture**

CPA fosters a culture of open communication, responsibility, intellectual curiosity, and exceptional judgment. As a small team that has quickly built the largest Community Choice

Aggregation program in the country, high levels of trust, collaboration, and mission alignment are key factors in success. We value fact-based creativity in our work, accountability with our stakeholders, and promote ethical engagement and diversity with our brand.

### **Successful Candidates Must Demonstrate the Following Abilities:**

- High attention to detail with strong organizational skills.
- Strong project management skills.
- Handle multiple priorities to meet deadlines and escalate key issues.
- Work accurately and swiftly under pressure.
- Demonstrate good judgement and integrity.
- Communicate effectively, orally and in writing, and can translate complex technical information into non-technical language.
- Have a high tolerance for uncertainty but know how to bring things to resolution.
- Possess a strong work ethic and be comfortable taking initiative while working in a fast paced, start-up environment.

### **Duties and Responsibilities**

- **Environmental Compliance:** Responsible for the preparation of various environmental and emissions compliance reports, including Power Content Label, Power Source Disclosure, Renewable Portfolio Standard (RPS) Compliance, RPS Procurement Plans, Greenhouse Gas (GHG) reporting, and other data requests as required.
- **Renewable/Carbon Free Portfolio Management:** Support the development and ongoing maintenance of tools and systems related to renewable energy and carbon free position monitoring, in coordination with CPA's scheduling coordinator, front, mid, and back-office functions.
- **WREGIS Account Management:** Assist with the acceptance, transfer, and management of Renewable Energy Credit (REC) deliveries both in the Western Renewable Energy Generation Information System (WREGIS) and in CPA's internal tracking system. Support settlements reconciliation of REC and carbon free invoicing.
- **Renewable/Carbon Free Contracting:** Provide support for origination of environmental products - RECs, carbon free (large hydro), and California Carbon Allowances (CCA) – as required.
- **Congestion Revenue Rights (CRR) Management:** Support annual and monthly allocation and auction processes for CPA's CRR portfolio. Coordinate with back-office on CRR performance and financial reporting.
- **Market and Regulatory Analysis:** Stay informed of state, local and federal regulatory policies and actions that impact renewable energy, carbon free, and carbon allowance procurement and reporting. Research and assess market conditions and trends to guide CPA's power procurement strategies for these products.
- **Management Support:** Prepare effective reports and presentations for management and Board communications.

- **Perform other duties as assigned.**

### **Qualifications**

- Candidates must have a bachelor's degree.
- At least two (2) years of experience in in energy compliance, energy trading, regulatory, or planning.
- Demonstrated experience in CAISO and North American electricity markets.

### **Required Skills**

- Excellent organizational, interpersonal, and analytical skills.
- Ability to handle multiple priorities to meet deadlines and escalate key issues.
- Ability to work well with diverse teams and consultants. Be able to thrive in a highly collaborative setting.
- Proficient with Microsoft Office Suite (including Excel and PowerPoint) and data visualization tools (Power BI) or related software.
- Experience with data analysis tools such as R, Python and SAS is a plus.
- CCA experience is a plus.
- Ability to sit at a desk and work on a computer for prolonged periods.

### **Salary and Benefits**

The salary range for this position is \$90,874 - \$123,289, with exact compensation to be determined by Clean Power Alliance, dependent on experience. Benefits include health care, a 401(k)-like match program, paid vacation, and sick leave. This is not a civil service position; however, all CPA employees are required to submit a Statement of Economic Interests form, also known as the Form 700.

### **How to Apply**

Candidates should apply at  
[https://recruiting.myapps.paychex.com/appone/MainInfoReq.asp?R\\_ID=4380112](https://recruiting.myapps.paychex.com/appone/MainInfoReq.asp?R_ID=4380112)

The start date for the position is as soon as possible and will remain open until filled.