



REGULAR MEETING of the Community Advisory Committee of the Clean Power Alliance of Southern California

Thursday, January 20, 2022

1:00 p.m.

SPECIAL NOTICE: Pursuant to the Proclamation of the State of Emergency by Governor Newsom on March 4, 2020, AB 361, and enacting Resolutions, and as a response to mitigating the spread of COVID-19, the Board of Directors will conduct this meeting remotely.

[Click here to view a Live Stream of the Meeting on YouTube](#)

*There may be a streaming delay of up to 60 seconds. This is a view-only live stream.

To Listen to the Meeting:

<https://us06web.zoom.us/j/96592426856>

or

Dial: (346) 248-7799 Meeting ID: 965 9242 6856

PUBLIC COMMENT: Members of the public may submit their comments by one of the following options:

- Email Public Comment: Members of the public are encouraged to submit written comments on any agenda item to clerk@cleanpoweralliance.org up to four hours before the meeting. Written public comments will be announced at the meeting and become part of the meeting record. Public comments received in writing will not be read aloud at the meeting.
- Provide Public Comment During the Meeting: Please notify staff via email at clerk@cleanpoweralliance.org at the beginning of the meeting but no later than immediately before the agenda item is called.
 - You will be asked for your name and phone number (or other identifying information) similar to filling out a speaker card so that you can be called on when it is your turn to speak.
 - You will be called upon during the comment section for the agenda item on which you wish to speak on. When it is your turn to speak, a staff member will unmute your phone or computer audio.
 - You will be able to speak to the Committee for the allotted amount of time. Please be advised that all public comments must otherwise comply with our Public Comment Policy.
 - Once you have spoken, or the allotted time has run out, you will be muted during the meeting.

If unable to connect by Zoom or phone and you wish to make a comment, you may submit written comments during the meeting via email to: clerk@cleanpoweralliance.org.

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Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the Clerk of the Board at clerk@cleanpoweralliance.org or (213) 713-5995. Notification in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

PUBLIC COMMENT POLICY: *The General Public Comment item is reserved for persons wishing to address the Committee on any Clean Power Alliance-related matters not on today's agenda. Public comments on matters on today's Consent Agenda and Regular Agenda shall be heard at the time the matter is called. Comments on items on the Consent Agenda are consolidated into one public comment period. As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to Clean Power Alliance staff at the beginning of the meeting but no later than immediately prior to the time an agenda item is called.*

Each speaker is limited to two (2) minutes (in whole minute increments) per agenda item with a cumulative total of five 5 minutes to be allocated between the General Public Comment, the entire Consent Agenda, or individual items in the Regular Agenda. Please refer to Policy No. 8 – Public Comment for additional information.

CALL TO ORDER

WELCOMING REMARKS

GENERAL PUBLIC COMMENT

CONSENT AGENDA

1. [Approve Minutes from December 16, 2021, Community Advisory Committee Special Meeting](#)
2. [Workplan Update](#)

REGULAR AGENDA

3. [Oral Update from the Executive Director on CPA Operations](#)
4. [Diversity, Equity, and Inclusion Update](#)

COMMITTEE MEMBER COMMENTS

ITEMS FOR FUTURE AGENDAS

ADJOURN – NEXT MEETING ON FEBRUARY 17, 2022

Public Records: *Public records that relate to any item on the open session agenda for a regular Committee Meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all, or a majority of, the members of the Committee. The public records are available for inspection online at www.cleanpoweralliance.org/agendas.*

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MINUTES

SPECIAL MEETING of the Community Advisory Committee of the
Clean Power Alliance of Southern California

Thursday, December 16, 2021

2:30 p.m.

The Community Advisory Committee conducted this meeting in accordance with California Governor Newsom’s Executive Order N-29-20 and COVID-19 pandemic protocols.

CALL TO ORDER AND ROLL CALL

Chair Haake called the meeting to order at 2:34 p.m. and Karla Velazquez, Clerk of the Community Advisory Committee, conducted roll call.

East Ventura/West LA County	Angus Simmons (Vice-Chair)	Remote
East Ventura/West LA County	Jennifer Burke	Remote
East Ventura/West LA County	Debbie West	Absent
San Gabriel Valley	Richard Tom	Remote
San Gabriel Valley	Kim Luu	Absent
West/Unincorporated Ventura County	Lucas Zucker	Absent
West/Unincorporated Ventura County	Vern Novstrup	Remote
South Bay	David Lesser	Remote
South Bay	Emmitt Hayes	Absent
Gateway Cities	Jaime Lopez	Absent
Gateway Cities	Genaro Bugarin	Remote
Westside	Cris Gutierrez	Absent
Westside	David Haake (Chair)	Remote
Unincorporated Los Angeles County	Neil Fromer	Remote
Unincorporated Los Angeles County	Kristie Hernandez (Vice Chair)	Remote

All votes are unanimous unless otherwise stated.

GENERAL PUBLIC COMMENT

None.

CONSENT AGENDA

1. Approved Minutes from November 12, 2021, Community Advisory Committee Retreat
Motion Committee Member Novstrup, West/Unincorporated Ventura County
Second Motion Committee Member Bugarin, Gateway Cities
Vote The minutes were approved by a roll call vote

2. Update on the CAC 2020/2021 Adopted Workplan
Motion Vice Chair Simmons, East Ventura/West LA County
Second Motion Committee Member Tom, San Gabriel Valley
Vote The updates on the workplan were approved

REGULAR AGENDA

3. Oral Update from the Executive Director on CPA Operations

Executive Director Ted Bardacke wishes the members a happy and safe holiday season. He introduces new staff member Dalia Gomez, External Affairs Manager for LA County. He also provided updates to members on a series of events that took place on December 7, 2021, when LA County Unincorporated, Redondo Beach and Beverly Hills voted unanimously to change their default rate to 100% Green. This will go into effect October of 2022, to ensure that CPA procures the necessary amount of renewable energy and inform residents of the change. If trends remain the same two-thirds of CPA's entire customer base will be on 100% green energy. CPA has also given Hawthorne, Claremont, and Westlake Village a month extension to change their default rate.

In response to Committee Member Fromer's inquiry regarding potential opt- out and the changes to CPA's long-term strategy, Mr. Bardacke stated that the current customer data supports an expected opt out rate at 1.5% and an opt down rate of 0.5%. He stated CPA is discussing long-term planning and there will be further discussions about changes to CPA's portfolio, IRP and costs and rates.

Responding to Committee Member Lesser and Committee Member Tom, about the challenges that CPA may face by doubling the amount of 100% green customers and the preparations CPA is making in reference to for inquiries about SCE competitive rates and pricing, Mr. Bardacke explained that CPA has no concerns with supply and LA County default change will proceed in phases to ensure market and operational stability. He stated CPA is prepared to inform customers about the rate change in March 2022 of the long-term trends, this will include the PCIA rate changes which will illustrate an increase to SCE prices and a decrease to Clean Power Alliance. Vice Chair Hernandez commented that the unincorporated areas included in Los Angeles County are observant over the default rate change increase and are interested in more information, Mr. Bardacke responded that along with heavy noticing, speaking opportunities to inform communities are also possible.

Committee Member Bugarin inquired if there are collaboration opportunities with services and local programs, as cities begin to open discussion with CPA. Mr. Bardacke responded that speaking with councils has allowed CPA to promote local programs such as the Power Ready program, which allows for the installation of solar panels and batteries in city facilities at no charge to member agencies. In response to Vice Chair Simmons inquiry regarding lean opt ups, Mr. Bardacke stated that the data shows a 1% increase, customers stay with what is determined by local officials. Mr. Bardacke announced as part of CPA's ongoing DEI efforts, there will be a voluntary diversity survey sent to official members.

4. Presentation on Time of Use– Outreach Toolkit

Joseph Cabral, External Affairs Manager for Ventura County presented on the upcoming Time of Use rate transition. This large-scale transition began in October 2020 and has been completed in Northern California. The transition for Southern California will be complete between February and March of 2022. Most of LA County will transition in February 2022 and Ventura County will transition in March 2022. Since July 2021, CPA has been educating and motivating customers on time of use behavior through local and statewide campaigns. Since November, notifications from SCE co-branded with CPA welcome customers and highlight the transition date, opt out options and estimated bill impacts. CPA has updated the Time of Use website and will provide toolkit materials to member agencies for their use as they promote and educate constituents. The toolkit includes a flyer, a fact sheet, a frequently ask question sheet, a newsletter with three time of use graphics, and various social media assets in multilingual options.

Mr. Cabral responded to Chair Haake question regarding the percent of customers on Time of Use and if the CPUC will require LADWP and other municipal entities to transit on Time of Use. He stated that there are 100,000 customers on Time of Use but those on CARE/FERA and those within a hot zone will not be transitioned, the CPUC has also required only investor-owned entities to transition. Karen Schmidt, Strategy Senior Advisor also responded stating that a majority of customers have smart meters that record usage by the hour, many customers were enrolled into the flattered tier rates with the exception noted by Mr. Cabral. Mr. Cabral also discussed the different advertising methods such as billboards and the ongoing state campaign, responding to Vice Chair Hernandez comments regarding non-digital platforms for different demographics. Sherita Coffelt, Senior Director of External Affairs, added that mailing notice efforts partnered with SCE are also taking place to provide various methods for different outreach. Committee Member Bugarin questioned the increase of rate costs to customers during the time of use transition if they are unable to change their behavior. Ms. Schmidt responded that it is determined by a household usage pattern, but the time of use rates are meant to be revenue neutral which will show on the notices mentioned by Ms. Coffelt to explain the rates and usage changes. She also added CPA and SCE are offering bill protection at the end of the year. Ms. Coffelt added that there is an ongoing strategy to assist customers with behavioral changes to assist them in taking advantage of time of use and assisting them in having a smaller cost. Responding to Committee Member Fromer comments about bill messaging, Ms. Schmidt and Ms. Coffelt stated that the bill will not change significantly but there can be an updated educational brochure "understanding your bill" with the time of use sample. Ms. Schmidt also added that the PCIA will be reduced around the time that customers will get their first time of use

bill, customers on average will see a 6% reduction. In response to Committee Member Novstop's comments regarding SCE's time of use announcement Ms. Schmidt stated that simultaneously with the residential time of use rate transition, NEM users are also being transitioned to time of use and that is a dramatic difference. She added that if anyone needs to discuss that issue, please reach out and she will discuss talking points.

5. 2021 Midterm Reliability RFO Longlist

Alexandra Caryotakis, Contract Management Project Manager presented on the 2021 Midterm Reliability RFO Longlist. Clean Power Alliance launched its 2021 Midterm Reliability RFO on September 29, 2021, with bids due on November 10, 2021. CPA received fourteen offers from local projects. Once the valuation is complete, the RFO review team will meet mid-January and consider the RFO shortlist on January 26, 2022. There were three different types of eligible projects: renewable generation plus storage contracts, standalone storage contracts, and baseload/firm renewable energy contracts. The availability of baseload resources refers to biomass and geothermal resources and long duration storage refers to resource-neutral storage technologies. Baseload projects are limited, and CPA may need to run an additional RFO to secure compliance. Online dates span from June 30, 2022, to June 1, 2026.

In response to Chair Haake's question regarding the review of workforce labor agreements in the power purchase agreements, Ms. Caryotakis responded that CPA is reviewing the workforce eligibility requirements similar to previous RFOs.

COMMITTEE MEMBER COMMENTS

Vice Chair Simmons commented that Marin and EBCE have taken position against the revisions of NEM 3.0 Ms. Coffelt responded that Mr. Bardacke directed staff to generate a response should we get inquiries and committed to share it with Vice Chair Simmons.

Committee Member Lesser shared his interest in a presentation regarding a cost comparison of the clean energy sources.

ITEMS FOR FUTURE AGENDA

No Comments.

ADJOURN

Chair Haake adjourned the meeting at 4:06 pm.



Staff Report – Agenda Item 2

To: Clean Power Alliance (CPA) Community Advisory Committee
From: Christian Cruz, Community Outreach Manager
Approved by: Ted Bardacke, Chief Executive Officer
Subject: Workplan Update
Date: January 20, 2022

RECOMMENDATION

Receive and file.

DISCUSSION

This monthly report outlines CAC and CPA staff activities in support of the CAC.

BACKGROUND

On November 12, 2021, during the annual retreat, CAC Chair Haake requested the formation of a working group to convene and finalize the 2022 CAC Workplan. As such, at the December 16, 2021, CAC meeting staff requested that CAC members reach out to Christian Cruz, Community Outreach Manager, if they were interested and available to participate in a working group to finalize the CAC Workplan for 2022.

WORKPLAN UPDATE

CPA staff expects the working group to focus on updating and expanding the CAC Workplan based on discussion and feedback from the November 12, 2021 retreat. It is anticipated that based on the working groups discussion and feedback there will be objectives and strategies for the CAC and CPA staff. This will allow CPA staff to plan for and support CAC in their efforts, as stipulated in the updated Workplan.

Areas of focus for the 2022 Workplan that have been mentioned by the CAC include:

- Advancing and supporting Diversity, Equity, and Inclusion Efforts
- Promoting CPA customer programs within their communities
- Presenting and speaking on behalf of CPA to groups within their communities

- Leveraging contacts to support CPA positions, initiatives, and programs

As of the deadline December 23, 2021, the following CAC members notified staff of their willingness to participate in the working group, these members will form the ad-hoc working group and will meet in coming weeks:

1. Cris Gutierrez
2. David Haake
3. Kristie Hernandez
4. Neil Fromer
5. Genaro Bugarin

NEXT STEPS

The draft 2022 Workplan will be presented to the CAC for final review and adoption.

ATTACHMENTS

- 1) [2020- 2021 CAC Work Plan \(reference only\)](#)
- 2) [2022 Working Group Sign-Ups](#)

Clean Power Alliance of Southern California Community Advisory Committee 2020-21 Workplan

Adopted September 17, 2020

Clean Power Alliance (CPA) believes in a clean energy future that is local, where communities are empowered, and customers are given a choice about the source of their energy. We are Southern California's locally operated electricity provider across Los Angeles and Ventura counties, offering clean renewable energy at competitive rates.

In furtherance of its mission and goals, CPA's Joint Powers Agreement establishes a Community Advisory Committee (CAC) to provide a venue for ongoing community support and engagement in the policy direction of the organization.

The CAC is comprised of a total of 15 members representing customers or key stakeholders residing or working in seven (7) geographical regions comprising CPA's service territory, as follows:

- A. Three (3) members from the East Ventura/West Los Angeles County Region.
- B. Two (2) members from the West/Unincorporated Ventura County.
- C. Two (2) members from the Westside region in Los Angeles County.
- D. Two (2) members from the South Bay region in Los Angeles County.
- E. Two (2) members from the Gateway Cities region in Los Angeles County.
- F. Two (2) members from the San Gabriel Valley region in Los Angeles County.
- G. Two (2) members from the Unincorporated Los Angeles County.

In 2020, the CAC undertook a visioning process to identify priority issues and activities for 2020-2021. This process resulted in development of the 2020-2021 CAC work plan. The work plan is intended to guide CAC member activities over the coming year and serve as a tool for CAC, CPA staff, and CPA Board communication, collaboration, and impact assessment. It will also inform the development of more detailed individual CAC member and region-specific objectives and work plans for this time period. The work plan organizes CAC-related activities into three categories: 1) CPA Commitments to Support the CAC; 2) CAC Member Commitments; and 3) Opportunities for Expanded CAC Engagement; and outlines planned activities and timelines for each.

1. CPA Commitments to Support the CAC

- Present key CPA Board items to the CAC for review and input in advance of Board decision making, including:
 - Long-term clean energy/storage requests for offers (RFOs)
 - Rate setting
 - Legislative and regulatory platforms
 - Annual budget and budget amendments
 - Local program design and evaluation
 - Workforce development
- Support CAC chair, co-chairs, and individual members in development of individual and region-specific objectives and work plans
- Support the convening of CAC working groups as needed to define 2021 objectives and activities for priority topics/initiatives identified in the CAC work plan

- Develop and deliver targeted educational materials and trainings for CAC members including an orientation manual and video tutorials on CPA and energy topics
- Develop CAC master list of community/stakeholder groups and contacts with input from CAC members
- Facilitate communication and alignment between the CAC and the Board of Directors.

2. CAC Member Commitments

- Solicit stakeholder input as needed and provide input and feedback to the CPA Board on key policy and planning topics, including:
 - Long-term clean energy/storage requests for offers (RFOs)
 - Legislative and regulatory platforms
 - Rate setting
 - Annual budget and budget amendments
 - Local program design and evaluation
 - Workforce development
- Work with CAC co-chairs and CPA staff to develop individual member and region-specific objectives and work plans
- Participate in CPA-organized outreach activities in their respective region (e.g., Earth Day events)
- Build relationships with community leaders and organizations in impacted and hard to reach communities
- Follow CPA on social media and engage as needed/appropriate to raise awareness of CPA in community and region
- Respond to community questions/comments and alert CPA staff to community commentary that may warrant staff engagement
- Engage in CAC trainings and review of CAC materials
- Work with staff to identify community stakeholders in all regions and provide contact lists for development of master CAC list
- Convene a working group on community outreach/education to identify objectives and activities for 2021
- Participate in annual CAC retreat to establish 2021-2022 goals and priorities.

3. Opportunities for Expanded CAC Engagement

Beyond the minimum and ongoing commitments listed in the sections above, CAC members identified the following priorities for deeper engagement in 2020-2021:

- Education on CPA, energy, and climate issues in partnership with K-12 institutions and youth organizations
- Addressing community resilience needs and opportunities around demand response
- Developing a list of current green energy jobs and promoting them through various platforms.

CAC co-chairs and CPA staff will work with CAC members to convene working group(s) as needed starting in Q4 2020 to develop specific objectives and work plans for each of the priority areas identified above and bring recommendations back to the full CAC for review. Potential activities to be detailed in the workplans may include:

- Pursue deeper and/or more frequent engagement with Board on key topics:
 - Provide regular (quarterly, semi-annual or annual) reports to Board members in their region
 - Help organize meetings with community stakeholders and/or elected officials in their region to solicit input on specific topics or issues

- Research and develop recommendations to the Board on key items of interest (e.g., metrics on workforce development or program impact, legislation, CPUC hearings)
- Pursue deeper and/or broader community engagement
 - Recruit and partner with educational institutions, community organizations, interns or volunteers on specific projects or campaigns (e.g., an “opt up” social media campaign, a series of local program enrollment events)
 - Actively post about CPA on social media and write op-eds or letters to the editors
 - Work with CPA staff to develop and communicate key metrics on CPA programs and impacts

The CAC will review and modify this work plan as needed based on evolving CPA needs, community priorities, and Board recommendations and requests.

2022 CAC Workplan Development- Working Group Sign Up

No.	Contact	Email
1	Cris Gutierrez	crisclimate@gmail.com
2	David Haake	dhaake3@gmail.com
3	Kristie Hernandez	kristiehz@yahoo.com
4	Neil Fromer	nafromer@gmail.com
5	Genaro Bugarin	gbugarin@energycoalition.org



Staff Report – Agenda Item 3

To: Community Advisory Committee
From: Ted Bardacke, Executive Director
Subject: Oral Update from the Executive Director on CPA Operations
Date: January 20, 2022

The Executive Director will provide an oral report on CPA operations.



Staff Report – Agenda Item 4

To: Clean Power Alliance (CPA) Community Advisory Committee

From: Karen Schmidt, Senior Advisor for Strategy

Approved by: Ted Bardacke, Chief Executive Officer

Subject: Diversity, Equity, and Inclusion Update

Date: January 20, 2022

BACKGROUND

During the CAC’s annual retreat held on Nov. 12, 2021, Karen Schmidt, Senior Advisor for Strategy, updated the CAC on CPA’s Diversity, Equity and Inclusion (DEI) planning and implementation, and requested feedback from the CAC on topics including:

- DEI reporting, staffing and accountability mechanisms
- Priorities for community engagement
- CAC roles in DEI planning and implementation

CPA is in the process of engaging a DEI consultant to support implementation of CPA’s DEI plan, including conducting an external assessment of CPA’s DEI initiatives and outcomes to date; conducting a series of workshops aimed at staff education and engagement on DEI topics; supporting development of detailed near-term action plans; and recommending internal staffing and structures to support ongoing DEI action and accountability.

CAC members conveyed their support for CPA’s ongoing DEI efforts, for the continuation and extension of CPA’s internal cross-functional DEI team, and for the engagement of external DEI expertise. They expressed strong interest in playing an active role in CPA’s DEI initiatives, particularly in the areas of community and stakeholder engagement.

DISCUSSION

Based on CAC input, staff have identified the following recommended priorities for near-term (Q1-Q2 2022) CAC engagement and support on DEI initiatives while CPA’s internal DEI work progresses this spring:

- Form a CAC working group to review and expand CPA's DEI community engagement plan.
- Identify, meet, and build relationships with specific community organizations around DEI goals in collaboration with CPA staff, e.g.,
 - Local and ethnic chambers of commerce and business associations
 - Environmental justice organizations
 - Neighborhood councils in low-income and underserved neighborhoods.
- Participate in stakeholder surveys and interviews as part of CPA's DEI assessment and plan implementation process.

Over the medium and longer-term, recommended CAC roles and activities in support of the DEI plan include:

- Periodically review and provide input to staff and Board on DEI plan, goals, metrics, and outcomes.
- Identify and support the implementation of one or more annual community DEI projects/initiatives in collaboration with community organizations and CPA staff.
- Provide input on the design of future community grant programs and participate in grant review panels.

NEXT STEPS

Staff will work with the CAC Chair, Vice-Chairs, and the DEI working group to incorporate DEI components relevant to the 2022 CAC Workplan. CPA staff will follow up with individual CAC members on the near-term activities outlined above.

Staff will also provide a self-identification questionnaire to CAC members to support CPA's voluntary reporting on Board, CAC, and staff diversity.