



## **Program Manager, Grid Management and Resiliency**

### **Who We Are**

[Clean Power Alliance](#) (CPA) is Southern California's locally operated non-profit default electricity provider for 32 communities within Los Angeles and Ventura counties and the 5<sup>th</sup> largest electricity company in the State of California. We provide clean renewable energy at competitive rates to over three million residents and businesses through approximately one million customer accounts.

### **What You'll Do**

CPA is seeking a detailed-oriented and highly motivated professional with energy experience to join our team as the Program Manager, Grid Management and Resiliency. The Program Manager, Grid Management and Resiliency will develop and implement customer-facing programs related to load shifting, electrification, and clean generation. Programs include Power Ready, providing Clean Back Up Power for Essential Facilities, which will target installing back-up battery storage energy at essential facilities, such as fire stations and community centers, in each of Clean Power Alliance's member agencies; Power Response, CPA's Demand Response program for residential and commercial customers; and Peak Management Pricing, launching this summer, provides bill credits for commercial and public agency customers to reduce their energy during peak times.

### **Who You'll Work With**

The Program Manager, Grid Management and Resiliency will work under the supervision of the Director, Customer Programs and will work closely with CPA's Customer Programs, Power Planning & Procurement, Regulatory Affairs, and External Affairs and Marketing teams. The Program Manager, Grid Management and Resiliency will closely collaborate with community organizations, contractors and developers, as well as outside consultants, customers, and community leaders to effectively implement the programs.

### **Commitment to Diversity**

At CPA, we value diversity and are committed to creating an inclusive environment for all employees. We represent a diverse customer base and endeavor to hire employees that reflect our communities. Clean Power Alliance provides equal employment opportunities to all applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

## **Culture**

CPA fosters a culture of open communication, responsibility, and intellectual curiosity. As a small team that has quickly built the largest Community Choice Aggregation program in the country, high levels of trust, collaboration, and mission alignment are key factors in our success. We value fact-based creativity in our work, accountability with our stakeholders, and promote ethical engagement and diversity with our brand.

## **Successful Candidates Must Demonstrate the Following Abilities:**

- Enjoy engaging with passionate internal and external stakeholders.
- Strong communicator who can write compellingly and clearly.
- High tolerance for uncertainty but know how to bring things to resolution.
- Strong work ethic and be comfortable taking initiative.
- Ability to work in a fast paced, start-up environment.
- Work well on diverse teams and with consultants.
- Be able to interpret and explain policies, procedures, and regulations.
- Translate complex technical information into non-technical messages for customers.
- Be able to organize and carry out projects with minimal instruction.
- Compose correspondence independently based on policy and guidelines and maintain complex records.
- Be able to provide and accept constructive feedback and adjust methodology in alignment with the tasks/goals at hand.

## **Duties and responsibilities include:**

- **Program Implementation:** Lead the implementation and development of operational processes and best practices for programs including the Peak Pricing Program, CPA Power Response Program, Power Ready, and others.
- **Project Management:** Implement projects from planning stage through close-out, including managing multiple consultants and contracts, developing and adhering to budgets, and integrating projects into CPA's larger resource planning framework.
- **Marketing and Customer Acquisition:** Lead activities to recruit customers to participate in customer programs, coordinate with CPA's marketing and community outreach teams to publicize program opportunities and develop marketing materials for individual customers and industry groups.
- **Measurement, Analytics, and Verification:** Develop indicators to measure program effectiveness, analyze program outcomes to modify implementation activities, and develop and implement verification protocols to support cost and environmental effectiveness claims.
- **Funding Acquisition:** Secure outside funding from local/regional/state funding sources to support and expand CPA's customer program portfolio, as needed.
- **Regulatory/Market Expertise:** Serve as subject matter expert for CPA on customer programs, including following key compliance and regulatory proceedings at CPUC, CAISO, and other relevant arenas.

- **Written Reports and Oral Presentations:** Write reports and make oral presentations to CPA's Board of Directors, Board Committees, executive management, customers, and industry groups.
- **Team Management:** Effectively manage a team of project staff, consultants, community stakeholder groups, and contractors.
- **Compliance:** Manage CPUC program compliance requirements and reporting.
- **Other Duties as Assigned.**

### Qualifications

- Candidates must have a bachelor's degree in a related field and a minimum of 5 years of work experience with environmental programs, community outreach, and/or customer education experience.
- Experience in utility program/project implementation, knowledge of solar industry, community solar, and/or programs funded by the CPUC. Knowledge and understanding of the CCA business model preferred.
- Start-up experience is highly desired. Must be able to sit at a desk and work on a computer for prolonged periods.
- Currently, this position is temporarily remote; however, when the office reopens in January 2022, this position is expected to report to our downtown Los Angeles office 2- 3 days per week. (The actual days of the week to be worked in the office will be determined by CPA, not by the candidate.)
- This position will be required to attend in-person events at various locations.

### Required Skills

- Excellent verbal and written communication skills.
- Excellent organizational, scheduling, time management skills and attention to detail.
- Ability to act with integrity, professionalism, and confidentiality.
- Ability to fully own tasks and processes with minimal oversight.
- Knowledge of modern office procedures and practices including preparing correspondence, filing, and operating modern office equipment
- Correct English usage, grammar, spelling, vocabulary, and punctuation.
- Highly proficient with Microsoft Office Suite, particularly Excel and PowerPoint.

### Salary and Benefits

The salary range for this position is \$98,580-\$133,740, with exact compensation to be determined by Clean Power Alliance, dependent on experience. Benefits include health care, a 401(k)-like match program, paid vacation, and sick leave. This is not a civil service position; however, all CPA employees are required to submit a Statement of Economic Interests form, also known as the Form 700 ([Form 700 \(ca.gov\)](https://www.ca.gov/form700)).

**How to Apply**

Candidates should apply at

[https://recruiting.myapps.paychex.com/appone/MainInfoReq.asp?R\\_ID=3954894](https://recruiting.myapps.paychex.com/appone/MainInfoReq.asp?R_ID=3954894)

The start date for the position is as soon as possible and will remain open until filled.