Power Procurement Project Manager

Who We Are

Clean Power Alliance (CPA) is Southern California’s locally operated non-profit default electricity provider for 32 communities within Los Angeles and Ventura counties and the 5th largest electricity company in the State of California. We provide clean renewable energy at competitive rates to over three million residents and businesses through approximately one million customer accounts.

What You’ll Do

CPA is seeking a motivated, highly organized, and detail-oriented team member to provide compliance, analytical, and other support to our growing power procurement team, as we advance clean energy goals in a way that adheres to the local priorities of our member agencies.

The power procurement team performs various functions related to the development and management of CPA’s energy supply portfolio, including procurement of renewable, carbon free, conventional energy, and resource adequacy products to contribute toward CPA’s target portfolio mix, comply with CPA’s hedging strategies, achieve regulatory and legislative targets, and maximize benefits for CPA’s customers.

This is an outstanding opportunity to work at an important intersection of energy and climate policy in California, helping to restructure Southern California’s energy market to rapidly reduce greenhouse gas emissions and provide local choice in energy supply and services.

Who You’ll Work With

The Power Procurement Project Manager will report to the Senior Manager of Structured Contracts. You will work closely with the power procurement team, middle office division, scheduling coordinator and other consultants as assigned.

Commitment to Diversity

At CPA, we value diversity and are committed to creating an inclusive environment for all employees. We represent a diverse customer base and intend to hire employees that reflect our communities. Clean Power Alliance provides equal employment opportunities to all applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.
Culture

CPA fosters a culture of open communication, responsibility, and intellectual curiosity. As a small team building the largest CCA in California, high levels of trust, collaboration, and mission alignment are key. We value transparency, responsiveness, and innovation.

Successful Candidates Must Demonstrate the Following Abilities:

• Have high attention to detail with strong organizational skills.
• Have strong project management skills.
• Handle multiple priorities to meet deadlines and escalate key issues.
• Work accurately and swiftly under pressure.
• Demonstrate good judgement and integrity.
• Communicate effectively, orally and in writing and can translate complex technical information into non-technical language.
• Have a high tolerance for uncertainty but know how to bring things to resolution.
• Have a strong work ethic befitting a start-up environment.

Duties and Responsibilities

The Power Procurement Project Manager performs transactional, analytical, and compliance support activities for the Power Procurement team. Duties include:

• Compliance: Responsible for the preparation of various power supply compliance reports, including monthly and annual resource adequacy filings and external data requests. Stay informed of state, local and federal regulatory policies and actions that impact energy and capacity procurement and reporting.

• Hedging Analytics: Manage analytics and position tracking related to CPA’s short and mid-term hedging strategies to maximize the value of CPA’s power procurement portfolio while minimizing risk. Track performance of CPA’s Congestion Revenue Rights (CRR) portfolio and project manage monthly and annual auction process.

• ERMP Compliance: Support monthly Risk Management Team meetings and track compliance with the CPA’s Energy Risk Management Policy (ERMP).

• Origination Support: Support administration of CPA’s requests for offers (RFOs), including tracking and organizing proposals for energy and resource adequacy supply and assisting with RFO operations. Support negotiation of transaction confirms and perform deal validation.

• Portfolio Management: Support the development and ongoing maintenance of tools and systems related to position monitoring, contract and counterparty management, settlements support, and other financial reporting, in coordination with CPA’s scheduling coordinator, front, mid, and back-office functions.

• Asset Management and Resource Optimization: Support the evaluation, optimization, and performance reporting of CPA’s portfolio resources to inform bidding strategies, outage scheduling, and other asset management activities.
• **Market Analysis**: Research and assess market conditions and trends to guide CPA’s power procurement strategies.

• **Management Support**: Prepare effective reports and presentations for management and Board communications.

• **Other duties as assigned.**

**Qualifications**

• 2+ years of experience in energy trading, compliance, market operations, or planning.

• Understanding of California ISO (CAISO) and bilateral wholesale electricity markets, including energy, resource adequacy, renewables, and carbon-free products. CCA experience is a plus.

• Experience with modeling and valuation of electricity products and physical resource assets.

**Requirements**

• Bachelor’s Degree.

• Excellent organizational, interpersonal, and analytical skills.

• High attention to detail.

• Handle multiple priorities to meet deadlines and escalate key issues.

• Have a strong work ethic and be comfortable taking initiative/working in a fast paced, start-up environment.

• Work well on diverse teams and with consultants and be highly collaborative.

• Proficient with Microsoft Office Suite or related software.

• Experience with data analysis tools such as R, Python and SAS is a plus.

**Salary and Benefits**

The salary range for this position is $80,000 - $110,000, with exact compensation to be determined by Clean Power Alliance, dependent on experience. Benefits include health care, a 401(k)-like match program, paid vacation, and sick leave. This is not a civil service position.

**How to Apply**

Candidates should send a succinct and well-written cover letter and resume with 3 references to jobs@cleanpoweralliance.org. The start date for the position is as soon as possible and will remain open until filled.