

MEETING of the Energy Planning & Resources Committee  
of the Clean Power Alliance of Southern California  
Wednesday, March 25, 2020, 12:30 p.m.

**MINUTES**

*The Energy Planning & Resources Committee conducted this meeting in accordance with California Governor Newsom's Executive Order N-29-20 and COVID-19 pandemic protocols.*

**I. CALL TO ORDER & ROLL CALL**

Committee Chair Ramirez called the meeting to order and Clerk of the Board, Gabriela Monzon, called conducted roll call.

<b>ROLL CALL</b>			
<b>Arcadia</b>	Tom Tait	Committee Member	Absent
<b>Carson</b>	Reata Kulcsar	Committee Member	Remote
<b>Malibu</b>	Skylar Peak	Committee Member	Remote
<b>Oxnard</b>	Carmen Ramirez	Committee Chair	Remote
<b>Santa Monica</b>	Kevin McKeown	Committee Member	Remote
<b>Sierra Madre</b>	John Capoccia	Committee Member	Remote
<b>Thousand Oaks</b>	Helen Cox	Committee Member	Remote

**II. GENERAL PUBLIC COMMENT**

There was no public comment.

**III. CONSENT AGENDA**

1. Approve Minutes from February 26, 2020 Energy Committee Meeting

**Motion:** Committee Member McKeown, Santa Monica  
**Second:** Committee Member Peak, Malibu  
**Vote:** Item 1 was approved by a roll call vote.

2. Receive and File January and February 2020 Risk Management Team Report

**Motion:** Committee Member Peak, Malibu  
**Second:** Committee Member Cox, Thousand Oaks  
**Vote:** Item 2 was approved by a roll call vote.

There were no public comments on the consent items.

Committee Member Kulcsar joined the meeting at or about 12:30 p.m.

**IV. REGULAR AGENDA**

3. Process Update on Request for Offers (RFO) Activity

Erik Nielsen, Structured Contracts Manager, discussed the following topics: 2019 long-term RFOs; goals for the 2019 reliability RFO; 2019 reliability RFO status update; projects in exclusive negotiations in 2019 reliability RFO; goals for the 2019 clean energy RFO; 2019 clean energy RFO utility scale track status update; 2019 clean energy RFO utility scale track projects in exclusive negotiations; 2019 clean energy RFO distributed track status update; 2019 clean energy RFO distributed track projects in exclusive negotiations; and the 2020 long-term procurement schedule (subject to change).

In response to Committee Member Cox' questions, Matt Langer, Chief Operating Officer, clarified that the Behind-the-Meter Request for Proposals (RFP) referred to companies that have behind-the-meter resources and are able to provide resource adequacy. Staff further clarified that load reduction typically included controllable load reduction as opposed to energy efficiency programs.

Committee Member McKeown asked if staff was aware of any potential delays in the construction of new facilities related to COVID-19 and what, if any, impact there was on load. Mr. Nielsen noted that there were no delays impacting either currently contracted facilities or contract negotiations. Natasha Keefer, Director of Power Planning and Procurement, added that staff was in contact with developers that already have executed contracts with CPA. Ms. Keefer discussed implications on short-term load forecasting, emphasizing that staff noticed a drop in load, but there was not enough data to make appropriate conclusions. Ms. Keefer also stated that the agency may see sustained load drops over the next few years due to economic conditions, however, CPA must meet procurement mandates that require the continued execution of power purchase agreements.

In response to Chair Ramirez's question related to why some projects did not enter into exclusive negotiations, Mr. Nielsen clarified that some

developers may pursue other opportunities to diversify their offtake or may drop out because of project development issues (e.g. not securing site control).

4. Power Planning and Procurement Look-Ahead

Natasha Keefer, Director of Power Planning and Procurement, provided an overview of the following: procurement team staffing; the role and need for a scheduling coordinator; scheduling coordinator and congestion revenue rights services; procurement data & systems; and key 2020 priorities.

Chair Ramirez and Committee Members Cox and Capoccia inquired about the in-house staffing of a scheduling coordinator and competitive salaries. Staff indicated that a scheduling coordinator would not be brought in-house at least for another three to five years as it is preferable for a third-party to provide those functions. Staff added that it is challenging to find experienced procurement prospects and that a comprehensive compensation study will be launched in the next few months.

There were no public comments for this item.

**V. COMMITTEE MEMBER COMMENT**

There were no comments.

**VI. ADJOURN**

Committee Chair Ramirez adjourned the meeting at 1:32 p.m.