



Manager of Financial Analysis

Who We Are

[Clean Power Alliance](#) (CPA) is Southern California's locally operated non-profit default electricity provider for 32 communities within Los Angeles and Ventura counties and the 5th largest electricity company in the State of California. We provide clean renewable energy at competitive rates to over three million residents and businesses through approximately one million customer accounts.

What You'll Do

CPA is seeking an experienced, detail-oriented, and enthusiastic professional to join our growing team as Manager of Financial Analysis. This position will develop and integrate financial models, facilitate the integration and analyses of data from various sources (e.g. CAISO data, supplier invoice and contract data, customer billing data, and accounting and budgeting data), develop systems and processes that strengthen financial controls and analytic capabilities, and provide analysis and insight into CPA's financial risk and performance. Key areas of focus will be developing and maintaining processes and systems to (i) conduct budget to actual variance analysis, (ii) facilitate monthly cost center tracking and analysis, (iii) track spending relative to contract terms and in particular not-to-exceed amounts, (iv) support energy supplier, billing data manager and IOU service fee invoice validation (v) support budgeting and financial planning processes.

Who You'll Work With

Reporting to the Chief Financial Officer, the Manager of Financial Analysis will work closely with senior management as well as with staff members responsible for front, middle and back office functions, non-energy contract management, and information systems and technology to ensure the financial and analytical needs of the organization are met. The Manager of Financial Analysis will also work with key external vendors and partners including CPA's data manager, scheduling coordinator, the CAISO and our operational business partner, Southern California Edison (SCE).

Commitment to Diversity

At CPA, we value diversity and are committed to creating an inclusive environment for all employees. We represent a diverse customer base and intend to hire employees that reflect our communities. Clean Power Alliance provides equal employment opportunities to all applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

Culture

CPA fosters a culture of open communication, responsibility, and intellectual curiosity. As a small team that has quickly built the largest Community Choice Aggregation program in the country, high levels of trust, collaboration, and mission alignment are key factors in success. We value fact-based creativity in our work, accountability with our stakeholders, and promote ethical engagement and diversity with our brand.

Successful Candidates Must Demonstrate the Following Abilities:

- Enjoy engaging with passionate internal and external stakeholders
- Be a strong communicator who can write compellingly and clearly
- Have experience in corporate or public agency financial planning and analysis, or similar financial functions
- Have a basic understanding of accounting principles. Experience using budget and accounting systems is preferred
- Have a strong understanding of and experience with big data analysis including experience extracting and analyzing data from databases. Experience with SQL preferred.
- Have a high tolerance for uncertainty but know how and when to bring things to resolution
- Have a strong work ethic and be comfortable taking initiative in a fast paced, start-up environment
- Work well on diverse teams
- Can translate complex technical information into non-technical messages for business users
- Be able to organize and carry out projects with minimal instruction, compose correspondence independently based on policy and guidelines and maintain complex records

Duties and Responsibilities

Budget to Actual Systems & Analysis

- Working with the Controller and Manager of Load Forecasting and Analysis, develop processes and reports that compare financial and other performance results with budget and other projections. The processes should allow comparison between projections, accounting records, and new data as it becomes available and include deviations between budgeted and forecasted costs of energy and realized costs.
- Provide insight into the causes of projection, budget-and-actual deviations, and propose corrective actions

Cost Center and Contract Tracking and Analysis

- Working with cost center managers and the Controller, develop and maintain systems to report cost center budget to actual results and enable year end cost estimation
- Working with the Controller and Non-energy Contract Manager, develop and maintain systems to capture contract data, report contract spend and facilitate spending estimation for the balance of the contract term

Invoice Validation and Financial Controls

- Develop and maintain systems to support validation of service invoices from CPA's data manager and SCE using customer billing data
- Perform analysis of customer billing data to support the accounting and financial control functions
- Develop and maintain processes used to automate and support the validation of other invoices as assigned
- Work closely with the Procurement Team, data manager, and scheduling coordinator to develop systems to analyze CAISO charges and recommend strategies to optimize CAISO charges and credits

- Work with Technology Team to identify data needed in our data warehouse to support variance and other analysis

Financial Modelling and Projections

- Working closely with the CFO, Manager of Energy Risk, Manager of Load Forecasting and Analysis, and third-party vendors, support the integration and maintenance of models used for financial modelling
- Perform other modelling and analysis projects as assigned

Budgeting

- Support the preparation of annual budgeting processes and the preparation of department and agency level budget reporting

Qualifications

Candidates must have a bachelor's degree and a minimum of 5 years of financial and/or data analysis and modelling experience. Start-up experience and experience with California electricity or energy markets is highly desired. Must be able to sit or stand at a desk and work on a computer for prolonged periods.

Required Skills

- Strong Microsoft Excel skills
- Experience with cloud computing, databases, data warehouses, and business intelligence tools such as PowerBI, Tableau, or Looker.
- Deep understanding of the interactions between systems and how business processes are enabled and impacted by those systems
- Familiar with SQL and at least one scripting language preferred
- Experience with energy trading or financial transaction systems including systems used to perform invoice settlements
- Experience developing systems and performing analytics for an energy market participant
- Experience with financial planning and analysis, budgeting, and reporting preferred
- Excellent verbal and written communication skills
- Excellent organizational, scheduling, time management skills and attention to detail
- Ability to act with integrity, professionalism, and confidentiality

Salary and Benefits

The salary range for this position is \$105,000-165,000, with exact compensation to be determined by Clean Power Alliance, dependent on experience. Benefits include health care, a 401(k)-like match program, paid vacation, and sick leave. This is not a civil service position.

How to Apply

Candidates should send a succinct and well-written cover letter and resume with 3 references to jobs@cleanpoweralliance.org. The start date for the position is as soon as possible and will remain open until filled.