



## Audio Visual Design & Installation Services Request for Qualifications (RFQ) Questions & Responses

#	Question	Answer
1	<p><b>Section V (SOQ Requirements).</b> The RFQ states “SOQ proposals must include a cost per square for estimate for each service.” The services we are providing (Cabling, AV, Security and Wi-Fi) can’t be priced per square foot. Do you need ROM installation budgets now or hard bid once design is completed?</p>	<p>A cost per square foot estimate is preferred for each service listed in Section V, subsection a-c. Where applicable, a Rough Order of Magnitude (ROM) installation estimate is acceptable. The full scope of services requested from a qualified A/V Firm has not been pre-determined and the A/V Design Criteria outlined in Section VI of this RFQ could be altered significantly in collaboration with the selected A/V Firm.</p> <p>See Section V (SOQ Requirements), Subsection 4 of the RFQ for more information.</p>
2	<p><b>General Inquiry.</b> Does this project require union labor? Is so, are prevailing wages required?</p>	<p>Installation services are subject to prevailing wage requirements. An addendum to the RFQ will be issued to reflect this requirement.</p>
3	<p><b>Section V (SOQ Requirements).</b> Subsection 3.e states the need for Meeting Room Reservation Systems. Can you let us know how many meeting rooms will require an iPad reservation system on each door?</p>	<p>At a minimum, the Board of Directors Room, the Committee Room, and two additional private meeting rooms will require a meeting room reservation system.</p> <p>See Section VI (A/V Design Criteria) of the RFQ for more information.</p>
4	<p><b>Section V (SOQ Requirements).</b> Subsection 4 states that we must include a cost per square foot estimate for each service identified in subsection 3.a-c. CAI has not quoted audio visual equipment and services this way before and not sure how we would actually go about doing this. We don’t know</p>	<p>See CPA’s response to Question #1, above; See also RFQ Section VI (A/V Design Criteria) for the total approximate square feet of useable commercial office space and the approximate square feet for the Board of Directors, Committee Rooms; See also RFQ Attachment D (Office Space Plan) for more information.</p>

	<p>what the square footage is for the main location and/or remote locations. We also don't know the exact quantities either as of yet. Can we forgo this requirement or can you provide us with the square footage?</p>	
5	<p><b><u>Section VI (A/V Design Criteria).</u></b> There is mention of a lectern area. Would you like us to quote a lectern (podium) and if so can you let us know what the requirements are? Monitor, PC HDMI connection, microphone, etc.</p>	<p>RFQ Section V (SOQ Requirements), Subsection 4 states that "SOQ proposals must include a cost per square foot (\$/sq. ft.) estimate for each service identified in Section V (SOQ Requirements), subsection 3.a-c" only. Therefore, a quote for a lectern is not required as part of SOQ submissions.</p>
6	<p><b><u>General Inquiry.</u></b> I understand this SOQ could lead to interviews and being chosen as the AV vendor for the new location and that the document states the RFQ is for AV Design/Installation and Post-installation services but feel compelled to make sure that one AV vendor can design as well as be awarded installation and post-installation services? I work in all public sector accounts and it is not always allowed that the designer can bid and/or be awarded the installation and services part of the job.</p>	<p>It is expected that the selected AV vendor will be awarded both design and installation services.</p> <p>CPA reserves its discretion to award some post-installation services as part of this RFQ.</p>
7	<p><b><u>General Inquiry.</u></b> What type of cable do you want us to install CAT5E, CAT6, CAT6A? Do you have a preferred manufacturer you would like us to use? Color?</p>	<p>CPA is looking for SOQ submissions that conform to the requirements listed in the RFQ, Section V (SOQ Requirements). The full scope of services requested from a qualified A/V Firm has not been pre-determined and the A/V Design Criteria outlined in Section VI of this RFQ could be altered significantly in collaboration with the selected A/V Firm.</p>
8	<p><b><u>General Inquiry.</u></b> How many cables do you want us to install for the following locations? Wall (offices)? How many cables do you want in each office? Furniture? Do you need any at the conference room tabletop? Printer? TV? Do you also need Coax for cable TV?</p>	<p>See CPA's response to Question #7, above.</p>

9	<p><b>General Inquiry.</b> Please confirm all cabling will terminate in Server 405. Do you have a requirement for the Server Closet? Type of Racks (2-Post,4-Post, Cabinets)? Quantity of racks, specs, Part #'s?</p>	<p>See CPA's response to Question #7, above.</p>
10	<p><b>General Inquiry.</b> Do you need any cabling for Wireless? If yes, how many Wireless Devices will there be? How many cables do you want us to install for each Wireless? Do you want us to install Customer Provided Access points?</p>	<p>See CPA's response to Question #7, above.</p>
11	<p><b>General Inquiry.</b> Do you need any connectivity back to the building MPOE? Fiber? Single mode? Multi-Mode? Copper? 25-Pair CAT5E? CAT6? Please confirm the suite is located on the 4th floor? Please confirm the location of the riser closet room #?</p>	<p>See CPA's response to Question #7, above.</p>
12	<p><b>General Inquiry.</b> Do you require any cabling for cameras? How many camera locations?</p>	<p>See CPA's response to Question #7, above.</p>
13	<p><b>General Inquiry.</b> Are permits required?</p>	<p>See CPA's response to Question #7, above.</p>
14	<p><b>General Inquiry.</b> Will parking be validated daily?</p>	<p>See CPA's response to Question #7, above.</p>
15	<p><b>General Inquiry.</b> When is the project start date?</p>	<p>CPA expects the work for this project to commence in late March 2020.</p> <p>See Section 1 (Summary) of the RFQ for more information.</p>
16	<p><b>General Inquiry.</b> When is the project completion date?</p>	<p>CPA expects the work for this project to be completed by July 2020.</p> <p>See Section 1 (Summary) of the RFQ for more information.</p>