



**MEETING of the Executive Committee of the  
Clean Power Alliance of Southern California  
Wednesday, February 19, 2020  
1:30 p.m.**

Conference Center at Cathedral Plaza  
Conference Room 6  
555 W. Temple Street  
Los Angeles, CA 90012

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the Clerk of the Board at [gmonzon@cleanpoweralliance.org](mailto:gmonzon@cleanpoweralliance.org) or (213) 269-5870. Notification in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*

**PUBLIC COMMENT POLICY:** *The General Public Comment item is reserved for persons wishing to address the Committee on any Clean Power Alliance-related matters not on today's agenda. Public comments on matters on today's Consent Agenda and Regular Agenda shall be heard at the time the matter is called. Comments on items on the Consent Agenda are consolidated into one public comment period. As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to Clean Power Alliance staff at the beginning of the meeting but no later than immediately prior to the time an agenda item is called.*

*Each speaker is customarily limited to two (2) minutes (in whole minute increments) per agenda item with a cumulative total of five (5) minutes to be allocated between the General Public Comment, the entire Consent Agenda, or individual items in the Regular Agenda. Please refer to Clean Power Alliance Policy No. 8 – Public Comments for more information.*

*In addition, members of the Public are encouraged to submit written comments on any agenda item to [PublicComment@cleanpoweralliance.org](mailto:PublicComment@cleanpoweralliance.org). To enable an opportunity for review, written comments should be submitted at least 72 hours but no later than 24 hours in advance of the noticed Committee meeting*

Clean Power Alliance Executive Committee Meeting  
February 19, 2020

*date. Any written materials submitted thereafter will be distributed to the Committee at the Committee meeting. Any written submissions must specify the Agenda Item by number, otherwise they will be considered General Public Comment.*

*Members of the public may also participate in this meeting remotely at the following addresses:*

Beverly Hills City Hall  
4<sup>th</sup> Floor, Conference Room 4B  
455 N. Rexford Drive, Beverly Hills, CA 90210

Ventura County Government Center  
Channel Islands Conference Room, 4th Floor Hall of Administration  
800 South Victoria Avenue, Ventura, CA 93009

**I. WELCOME AND ROLL CALL**

**II. GENERAL PUBLIC COMMENT**

**III. CONSENT AGENDA**

1. Approve Minutes from January 15, 2020 Executive Committee Meeting

**IV. REGULAR AGENDA**

2. Discuss Proposed Rules of Decorum and Civility
3. Review Draft Agenda for March 5, 2020 Board of Directors Meeting

**V. COMMITTEE MEMBER COMMENTS**

**VI. ADJOURN**

**Public Records:** *Public records that relate to any item on the open session agenda for a Committee Meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all, or a majority of, the members of the Committee. The Board has designated Clean Power Alliance, 555 W. 5th Street, 35th Floor, Los Angeles, CA 90013, as the location where those public records will be available for inspection. The documents are also available online at [www.cleanpoweralliance.org](http://www.cleanpoweralliance.org).*

MEETING of the Executive Committee of the  
Clean Power Alliance of Southern California  
Wednesday, January 15, 2020 1:30 p.m.

**MINUTES**

555 West 5<sup>th</sup> Street, 35<sup>th</sup> Floor  
Los Angeles, CA 90013

Beverly Hills City Hall  
4<sup>th</sup> Floor, Conference Room 4B  
455 N. Rexford Drive, Beverly Hills, CA 90210

Ventura County Government Center  
Channel Islands Conference Room, 4th Floor Hall of Administration  
800 South Victoria Avenue, Ventura, CA 93009

**I. WELCOME AND ROLL CALL**

Chair Diana Mahmud called the meeting to order and Interim Board Secretary Christian Cruz conducted roll call.

<b>Roll Call</b>			
<b>Beverly Hills</b>	Julian Gold	Committee Member	Remote
<b>Los Angeles County</b>	Sheila Kuehl	Vice Chair	Present
<b>Oxnard</b>	Carmen Ramirez	Committee Member	Remote
<b>Rolling Hills Estates</b>	Steve Zuckerman	Committee Member	Present
<b>Santa Monica</b>	Kevin McKeown	Committee Member	Present
<b>South Pasadena</b>	Diana Mahmud	Chair	Present
<b>Ventura County</b>	Linda Parks	Vice Chair	Remote
<b>West Hollywood</b>	Lindsey Horvath	Committee Member	Remote

## II. GENERAL PUBLIC COMMENT

There were no public comments.

## III. CONSENT AGENDA

### 1. Approve Minutes from December 18, 2019 Executive Committee Meeting

**Motion:** Vice Chair Kuehl, Los Angeles County

**Second:** Committee Member McKeown, Santa Monica

**Vote:** Item 1 was approved by roll call vote, Committee Member Zuckerman abstained.

## IV. REGULAR AGENDA

### 2. Discuss CPA Greenhouse Gas (GHG) Free Procurement Goals and Resources Allocation

Ted Bardacke, Executive Director, provided a presentation on CPA's goals for GHG free procurement and resources allocation. As a background, CPA has a series of decisions to make within a set of given constraints, which include: following the Board-approved reserve policy that meets our credit covenants and makes progress towards a credit rating while lowering costs; offering competitive rates; and developing an energy supply portfolio with a lower GHG emissions intensity than SCE. Mr. Bardacke stated that the two options presented today will provide a savings to CPA regardless of the Committee's decision on which option to go with. CPA has historically been focusing on acquiring renewable energy, which helps increase the demand for renewable energy in the market, thus lowering GHG emissions over time, while providing economic development and other benefits. CPA has been purchasing non-renewable GHG Free Energy that enables it to beat SCE's GHG emissions intensity on all three rate products. Within that strategy, there are three issues CPA faces. First, Mr. Bardacke noted that CPA has been purchasing large hydro energy, however, it has become more expensive to procure. Second, PCC-2 GHG accounting rules are changing set forth by AB 1110, which does not always classify PCC-2 renewable energy as GHG Free Energy, since that classification is now based on the content of substitute energy, which may not be GHG Free.

Third, CPA has an opportunity to accept a free allocation of GHG Free large hydro and/or nuclear from SCE. Mr. Bardacke reviewed the differences between PCC-1, PCC-2 and PCC-3 resources, and indicated that CPA did buy some PCC-3 in 2019 but no PCC-3 purchases are expected in 2020. PCC-2 energy is also getting much more expensive and nearly on par with the cost of PCC-1 if it is backed by GHG Free substitute energy.

CPA is currently looking at the option for an annual agreement with SCE for a free allocation of the environmental attributes related to large hydro or nuclear based on our percentage of load. By taking one or both of those resources, they would each show up on the CPA power content label, a document that CPA is required to publicly distribute annually to all customers. Mr. Bardacke highlighted that the Executive Committee previously recommended that the CPA Board accept the large hydro allocation and decline the nuclear allocation. Staff is bringing this item back for further discussion with the Executive Committee under the new context of the impacts on CPA's overall procurement strategy caused by AB 1110.

Committee Member Gold asked if PCC-1 is affected by AB 1110. Mr. Bardacke stated that PCC-1 is not affected by the new rules. Mr. Bardacke did say that CPA is already purchasing more PCC-1, which will begin to displace PCC-2. Committee Member McKeown asked how the power content label is mandated. Mr. Bardacke clarified that AB 1110 effectively changes the calculations and the resulting layout of the power content label.

Mr. Bardacke stated the cost impact of AB 1110 if CPA maintains the status quo for GHG Free purchases would be a net cost increase to CPA of \$7.6 million, and our GHG Free content in the Clean and Lean Power products would go down. Committee Member Gold asked if the price differential is close enough between PCC-1 and PCC-2 that CPA can just move to

procuring more PCC-1. Mr. Bardacke noted that it would be cost CPA more than \$7.6 million to do that.

Mr. Bardacke reviewed option 1, which states that CPA will decline the nuclear resources, achieve a higher GHG content in CPA's Clean Power product than SCE, and purchase no GHG Free Energy for CPA's Lean Power product. This option would save CPA \$4.1 million and provide the agency more head room for reserve targets.

Mr. Bardacke reviewed option 2, which would provide the same \$4.1 million in savings, but would also mean that CPA would accept the nuclear resource allocation and that this allocation would appear on CPA's power content label. Committee Member Gold asked if this would be a one-year deal. Matt Langer, Chief Operating Officer, clarified that CPA can make a decision on whether to accept nuclear resources each year, so CPA would have the ability to take nuclear one year and decline it the next year.

Chair Mahmud asked if CPA selects option 2, would this reduce the amount of unspecified sources of energy from the market, and therefore displace energy that CPA would otherwise go into the market to obtain. Mr. Langer clarified that the free allocation means it is a free allocation of the attribute portion of the energy. CPA customers have already paid the full cost of the energy through the PCIA, so it is not displacing energy. The Committee discussed the changes and options with regards to the presentation of this information to customers in the power content label and how customers could be encouraged to opt up to higher energy products. Mr. Langer stated that because CPA is a new CCA the agency does not have to show the power content power label until between July and October 2022.

Vice Chair Kuehl commented that based on the discussion from the last Executive Committee meeting around this topic, that in good conscience

CPA should not accept option 2, which includes nuclear. Therefore, CPA should recommend to the Board option 1, which does not include nuclear, and still provides a savings. Vice Chair Linda Parks and Committee Member Carmen Ramirez expressed support for this option.

Committee Member McKeown motioned to recommend to the Board option 1, which declines the nuclear power, as presented by staff.

There were no public comments on this item.

**Motion:** Committee Member McKeown, Santa Monica  
**Second:** Vice Chair Kuehl, LA County  
**Vote:** Item 2, option 1 was approved by a unanimous roll call vote.

3. Review Draft Agenda for February 6, 2020 Board of Directors Meeting

Mr. Bardacke indicated that the main item for discussion by the Executive Committee was a proposed policy for jurisdictions to change their default. Vice Chair Kuehl asked about customers that are renters, and if they are in a position to opt out, up or down. Mr. Bardacke clarified that if customers are master metered they pay the landlord directly and do not have the ability to take individual opt actions, but customers who have their own SCE accounts can take individual actions. Jennifer Ward, Director of External Affairs, provided a presentation on the default policy. Ms. Ward highlighted the changes to the policy from the version presented to the Committee last month. First, the revised policy includes a requirement for advanced notice to CPA of a jurisdiction's intent to change their default by January 1<sup>st</sup> to allow for CPA to plan from a financial and operational perspective. In 2020 however, jurisdictions will have until April 1<sup>st</sup> to provide that advance notice to CPA. Ms. Ward also covered the policy's required customer communications of a minimum of two notices to notify customers of a default change, and that CPA would cover the costs of those two required notices.

Lastly, the policy sets forth that jurisdictions cannot implement default changes no more than once every two years.

Chair Mahmud asked about CPA cooperation with member agencies on customer notices and asked that policy identify if the CPA or the agency will take the lead on communications. Ms. Ward indicated that the intent would be for CPA to take the lead and that would be made more clear in the policy. Chair Mahmud asked that staff include a sentence in the policy that specifies that CPA would cover the cost of the first default rate change and the member agency will subsequently cover the costs of any other rate product default changes. The Executive Committee determined that this item would best be presented as a regular agenda item for discussion and action by the Board of Directors at its February meeting.

There were no public comments on this item.

## **V. CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (1)

**Report Out:** Nancy Whang, General Counsel, reported that no action was taken, but direction was provided.

## **VI. COMMITTEE MEMBER COMMENTS**

There were no Committee Member comments.

## **VII. ADJOURN**

Chair Mahmud adjourned the meeting.



## Staff Report – Agenda Item 2

---

**To:** Clean Power Alliance (CPA) Executive Committee  
**From:** Nancy Whang, General Counsel  
**Approved By:** Ted Bardacke, Executive Director  
**Subject:** Discuss Proposed Rules of Decorum and Civility  
**Date:** February 19, 2020

---

### **BACKGROUND**

On January 16, 2020, there was an incident involving a member of the public attending CPA’s Community Advisory Committee meeting. The member of the public became disruptive and security personnel from the building owner, Brookfield, and WeWork, CPA’s current landlord, became engaged. While CPA staff was able to de-escalate the situation for that meeting and found a preliminary workaround for subsequent Committee meetings, on January 23, 2020, CPA’s current landlord informed CPA that this member of the public was formally banned from WeWork’s premises. This puts some constraints on staff to find new Board and Committee locations because the meeting locations CPA has been using at WeWork cannot be open to the entire public.

CPA’s lease agreement (“Lease”) with CIM Group (“Landlord”) for our new permanent space is clear that CPA is a public agency required to hold public meetings and gives CPA the right to do so, including provisions for public noticing and other Brown Act requirements. The Lease also includes the Landlord’s Rules and Regulations (“Rules”), which CPA is required to follow. The Rules contain a provision requiring CPA to be “responsible for all persons for whom it requests passes” and requires CPA to assume liability for the acts of any such person.

Since CPA intends to use its new permanent space to hold its public meetings, CPA staff, in consultation with its outside counsel, Burke, Williams, & Sorensen, recommends that

the Board adopt rules governing decorum and a policy regarding civility in order to provide sufficient notice to the public, to provide content-neutral parameters and a process, including enforcement actions, and to allow CPA to nimbly address any disruptive conduct before it escalates to a point where the Landlord seeks redress from CPA. Staff is presenting two separate policies because the policies involve different forums (a more public forum for meetings, and a nonpublic forum for work areas) and the actions may be reviewed under different legal standards. The policy regarding civility may need to be amended once we move into our permanent location if our new premises needs to be redefined.

### **PROCESS**

Staff reviewed the rules of decorum/civility approved by the County of Los Angeles and the cities of Los Angeles, Manhattan Beach, Norwalk, and Santa Cruz, as well as legal research concerning the limits for such rules. In addition, staff received input from its outside counsel, Burke, Williams & Sorensen. These drafts reflect this review and input.

**Attachment:**

- 1) Draft Rules of Decorum
- 2) Draft Policy Regarding Civility



## Rules of Decorum

### DRAFT

#### I.

##### PURPOSE

Clean Power Alliance of Southern California (CPA) desires to safeguard participation in its public meetings and recognizes that an atmosphere of incivility, disrespect, disorderly or disruptive conduct at these meetings can stifle participation and debate and threaten the quality of decisions.

These rules are intended to preserve the right of freedom of expression while addressing conduct which disrupts, disturbs or otherwise impedes a Public Meeting (as defined below) of the CPA.

#### II.

##### DEFINITIONS

1. “**CPA**” means the Clean Power Alliance of Southern California.
2. “**Board**” means the Board of Directors of CPA.
3. “**Governing Body**” means the Board, or committees, boards, or commissions that may be established by the Board, from time to time, pursuant to Section 5.9 of the Joint Powers Agreement.
4. “**Joint Powers Agreement**” is the agreement made and entered into as of June 27, 2017 and as amended from time to time establishing CPA.
5. “**Meeting Room**” means a location used as a limited public forum for conducting a Public Meeting of CPA, including any areas designated to accommodate an overflow of attendees.
6. “**Presiding Officer**” means the Chair of the Governing Body or a member of the Governing Body serving in the Chair’s absence who is presiding over a Public Meeting.
7. “**Public Meeting**” means CPA meetings conducted in accordance with the provisions of the Ralph M. Brown Act (Government Code § 54950, et seq.).
8. “**Sergeant-At-Arms**” is the person designated by the Presiding Officer to carry out the orders and instructions given by the Presiding Officer for the purpose of maintaining order and decorum at a Public Meeting.

**III.****DUTIES AND POWERS OF THE PRESIDING OFFICER**

1. Duties and Powers of the Presiding Officer. The Presiding Officer's duties and powers include:
  - a. Directing and presiding over the Meeting Room, including over public comments, in compliance with CPA's Public Comment Policy.
  - b. Preserving order and decorum; preventing disruptions; ordering the removal from the Meeting Room any person whose continues disorderly or disruptive conduct after warnings as set forth below; and ordering the Meeting Room be cleared.
  - c. Assuring that attendees in a Meeting Room are limited to a number which can be accommodated by the seating facilities or standing in an area designated for standing members, provided that the number of attendees in a Meeting Room will not exceed any legal capacity limits.

**IV.****DECORUM GOVERNING PUBLIC MEETINGS**

1. Decorum. A Public Meeting must be conducted in an orderly and expeditious manner while maintaining discourse and deliberation in a civil, respectful, and cordial manner.
2. Disruption at a Public Meeting. No person may engage in conduct that disrupts a Public Meeting. The following are examples of potentially disruptive conduct:
  - a. Disorderly, contemptuous, insulting, slanderous, profane, abusive, or remarks or utterances toward any member of the Governing Body, CPA staff, or member of the public, resulting in disruption of the Public Meeting.
  - b. A breach of the peace; disruptive, boisterous, loud or threatening conduct; or violent disturbance, resulting in disruption of the Public Meeting.
  - c. Disobedience of any lawful order of the Presiding Officer, which includes an order to be seated; to remove items that obstruct the view of other audience members, impede ingress or egress, or obstruct the aisles or passage ways; or to refrain from addressing the Governing Body, resulting in disruption of the orderly process of the Public Meeting.
  - d. Any other unlawful interference with the due and orderly course of a Public Meeting resulting in disruption.
3. Enforcement Protocols.
  - a. Warning. The Presiding Officer will identify the disruptive activity and request that a person cease and desist from the disruptive activity.
  - b. Removal.
    - i. If, after receiving a warning from the Presiding Officer, a person persists and continues to disrupt the meeting, the Presiding Officer may order that person to leave the Meeting Location.
    - ii. If such person does not remove himself or herself, the Presiding Officer or upon a majority vote of those members present at a Public Meeting, may order the Sergeant-at-Arms to remove that person from the Meeting Location.
    - iii. Any person so removed will be excluded from further attendance at the Public Meeting from which he/she has been removed, unless permission

to attend is granted by the Presiding Officer or upon a motion adopted by a majority vote of the Governing Body, and such exclusion shall be executed by the Sergeant-at-Arms upon being directed by the Presiding Officer.

- iv. In addition, any person so removed on the basis of violating Section III.3, above, may not be allowed to attend a Public Meeting from which she/he has been removed for up to three (3) Public Meetings. The period of prohibition from attending a particular CPA Public Meeting will be determined by the Presiding Officer, or the Governing Body upon a majority vote, based on the number and severity of prior incidents of disruptive conduct.

**V.**

**RESERVATION OF RIGHTS**

Nothing in these Rules preclude CPA from taking any additional lawful action where warranted. These Rules are not intended to be an exhaustive list of all rights or actions CPA may take or that are available to CPA. No action or inaction by CPA shall constitute an implied or express waiver of any provision of these Rules. CPA expressly reserves all rights.



## Policy Regarding Civility

### DRAFT

#### I.

##### PURPOSE

Clean Power Alliance of Southern California desires to engender a safe, productive and harassment-free workplace for its staff and a safe and non-threatening environment for CPA's customers and members of the public.

#### II.

##### DEFINITIONS

1. “**CPA**” means the Clean Power Alliance of Southern California.
2. “**Board**” means the Board of Directors of CPA.
3. “**Governing Body**” means the Board, or committees, boards, or commissions that may be established by the Board, from time to time, pursuant to Section 5.9 of the Joint Powers Agreement.
4. “**Joint Powers Agreement**” is the agreement made and entered into as of June 27, 2017, as amended from time to time, forming CPA and defining its powers and responsibilities.
5. “**Premises**” means CPA's offices and the surrounding areas including the lobby, hallways, and elevator leading into CPA's offices.

#### III.

##### RULES OF CIVILITY OUTSIDE PUBLIC MEETINGS

1. Civility. This Policy relates to interactions between a Board member, CPA staff, or members of the public on the Premises.
  - a. Threats, including threats of violence, will not be tolerated.
  - b. Members of the public will refrain from any behavior that disrupts or threatens to disrupt CPA operations, including any of the following:
    - i. Insulting, demeaning, intimidating, or offensive communications.
    - ii. Harassment or intimidation of any CPA staff, any member of the Board, or member of the public.
    - iii. Willful destruction or damage of property of any kind situated at or near CPA's Premises, including the building where CPA's Premises are located.
    - iv. Conduct that is intended to or threatens to provoke a violent reaction.
    - v. Conduct that violates the rules of the building or landlord where CPA's Premises are located.
    - vi. A continuing pattern of disruptive behavior.

2. Enforcement Protocols.

- a. Official Warning. If a member of the public violates this Policy, CPA will issue an oral warning and provide that person with a copy of this Policy before taking further action unless the behavior of the person requires a more serious response. This warning, which should clearly identify both the offending behavior and potential consequences that will arise if such behavior persists, will provide the person with an opportunity to adjust his/her conduct before CPA takes more serious action, such as a suspension.
- b. Suspension from CPA's premises. If this person continues to violate this Policy after an official warning, CPA will request the individual leave CPA's premises for a short period of time.
- c. Cease-and-Desist Letter. If a member of the public continues to violate this Policy after an official warning or brief suspension, CPA will respond by sending a "cease-and-desist" letter. The letter will identify both the prohibited conduct and CPA's potential remedies. A "cease-and-desist" letter will put this person on notice of the potentially serious consequences of his or her conduct.

V.

**RESERVATION OF RIGHTS**

Nothing in this Policy precludes CPA from taking any additional lawful action where warranted. This Policy is not intended to be an exhaustive list of all rights or actions CPA may take or that are available to CPA. No action or inaction by CPA shall constitute an implied or express waiver of any provision of this Policy. CPA expressly reserves all rights.



## Staff Report – Agenda Item 3

---

**To:** Clean Power Alliance (CPA) Executive Committee

**From:** Ted Bardacke, Executive Director

**Subject:** Review Draft Agenda for March 5, 2020 Board of Directors Meeting

**Date:** February 19, 2020

---

Staff will provide an overview of the proposed agenda items for the March 5, 2020 Board of Directors (Board) meeting for review and feedback from the Executive Committee. The Draft Board agenda is attached to this staff report. Information on the main items for Board consideration is provided below.

### **REGULAR AGENDA**

The following items are recommended for inclusion on the Regular Agenda for the March Board meeting.

#### **Integrated Resource Plan Presentation**

Under SB 350, the CPUC conducts a two-year planning cycle to consider Integrated Resource Plan (IRP) filings from all Load Serving Entities (LSEs), including CPA. CPA's 2020 IRP submission is due on July 1, 2020, and the IRP filing must be Board-approved. CPA is conducting a joint modeling effort with three other CCAs. Staff will be providing an overview of the IRP process and key considerations to the Board in March, presenting preliminary modeling study results to the Board for feedback in May, and presenting the final IRP submission for Board consideration in June.

#### **Resiliency and Public Safety Power Shutoff Presentation**

The CPUC is currently contemplating a wide range of proposals aimed at improving grid resiliency during Power Safety Power Shutoff (PSPS) events, including developing and refining coordination and notification protocols during PSPS events, and augmenting

microgrid infrastructure to support critical community resources and facilities. Staff will provide an overview of the different regulatory proceedings related to grid resiliency and an update on CPA's specific regulatory actions in particular proceedings that impact CPA's operations. Staff will also provide an overview and update on CPA's recently issued Resiliency Request for Information (RFI) and other steps being taken by member agencies.

### **CONSENT AGENDA**

The following items are recommended for inclusion on the Consent Agenda for the March Board meeting.

#### **Appointment of Board Secretary**

The previous Board Secretary resigned his position effective October 30, 2019 and at its December 5, 2019 meeting, the Board appointed Christian Cruz to serve as Interim Board Secretary until a permanent Board Secretary was appointed.

In conformance with Joint Powers Agreement Section 5.2, the Board shall appoint a Secretary who is responsible for keeping minutes and all other official records of the Authority. CPA conducted a recruitment for the Board Secretary position and recommends the Board appoint Gabriela Monzon as Board Secretary based on her significant experience in the municipal clerk and legal fields, having served in the Clerk's Offices of the Cities of Culver City and Brea, and the Southern California Association of Governments (SCAG), a regional body with a similar board and committee structure as CPA.

#### **Investment Policy**

On January 22, 2020 Staff presented a draft Investment Policy ("Policy") to the Finance Committee for review and discussion. The Policy is intended to govern investment of CPA cash not used to fund normal operating activities. The Policy describes CPA's investment objectives, defines the standard of care consistent with California Government Code Sec. 53600, delegates authority to manage CPA Investments to the Treasurer,

defines acceptable investment types, and requires an annual review of the Investment Policy by the Treasurer. The amendment would also delegate authority from the Board to the Finance Committee to approve changes to Investment Policy.

Staff plans to review the Policy again at the February 26, 2020 Finance Committee meeting and recommend that the Finance Committee approve a recommendation to the Board that it approve the Policy at its March 5, 2020 meeting.

### **Credit Card Policy**

On August 22, 2018 the Finance Committee approved Financial Policy 1 Credit Card Policy and Procedures (“Credit Card Policy”). The Credit Card Policy governs use of CPA’s Corporate Credit Card. Staff plans to present an amendment to the Credit Card Policy at the February 26, 2020 Finance Committee meeting and recommend that the Finance Committee approve a recommendation to the Board that it approve an amendment to the Credit Card Policy at its March 5, 2020 meeting.

The amendment is administrative in nature will include removing references to Chase Bank and adding an Employee Corporate Credit Card Use Acknowledgement Form that would govern employee use of the CPA corporate credit card. In addition, the amendment would delegate authority from the Board to the Finance Committee to approve changes to the Credit Card Policy as and when needed.

**Attachments:** 1) Draft March 5, 2020 Board Meeting Agenda



**REGULAR MEETING of the Board of Directors of the  
Clean Power Alliance of Southern California**

**Thursday, March 5, 2020**

**2:00 p.m.**

**DRAFT**

Conference Center at Cathedral Plaza  
Conference Room 6  
555 W. Temple Street  
Los Angeles, CA 90012

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the Clerk of the Board at least two (2) working days before the meeting at [gmonzon@cleanpoweralliance.org](mailto:gmonzon@cleanpoweralliance.org) or (213) 269-5870. Notification in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*

***PUBLIC COMMENT POLICY:*** *The General Public Comment item is reserved for persons wishing to address the Board on any Clean Power Alliance-related matters not on today's agenda. Public comments on matters on today's Consent Agenda and Regular Agenda shall be heard at the time the matter is called. Comments on items on the Consent Agenda are consolidated into one public comment period. As with all public comment, members of the public who wish to address the Board are requested to complete a speaker's slip and provide it to Clean Power Alliance staff at the beginning of the meeting but no later than immediately prior to the time an agenda item is called.*

*Each speaker is limited to two (2) minutes (in whole minute increments) per agenda item with a cumulative total of five 5 minutes to be allocated between the General Public Comment, the entire Consent Agenda, or individual items in the Regular Agenda. Please refer to Policy No. 8 – Public Comment for additional information.*

***In addition, members of the Public are encouraged to submit written comments on any agenda item to [PublicComment@cleanpoweralliance.org](mailto:PublicComment@cleanpoweralliance.org). To enable an opportunity for review, written***

***comments should be submitted at least 72 hours but no later than 24 hours in advance of the noticed Board meeting date. Any written materials submitted thereafter will be distributed to the Board at the Board meeting. Any written submissions must specify the Agenda Item by number, otherwise they will be considered General Public Comment.***

*Members of the public may also participate in this meeting remotely at the following addresses:*

Calabasas City Hall – Council Conference Room  
100 Civic Center Way, Calabasas, CA 91301

Ventura County Government Center  
Channel Islands Conference Room, 4th Floor Hall of Administration  
800 South Victoria Avenue, Ventura, CA 93009

Whittier City Hall – Admin Conference Room  
13230 Penn Street, Whittier, CA 90602

**I. WELCOME AND ROLL CALL**

**II. GENERAL PUBLIC COMMENT**

**III. CONSENT AGENDA**

1. Approve Minutes from February 6, 2020 Board of Directors Meeting
2. Appoint Gabriela Monzon as Board Secretary for Clean Power Alliance
3. Approve Policy No. X Investment Policy
4. Approve Amendment to Financial Policy No. 1 Credit Card Policy and Procedures
5. Approve Policy No. X for Rules of Decorum and Civility
6. Receive and file an update from the February 20, 2020 Community Advisory Committee meeting

**IV. REGULAR AGENDA**

7. Presentation on Integrated Resource Plan (IRP)

8. Presentation on Resiliency and Public Safety Power Shutoff (PSPS)

**V. OPEN NOMINATION PERIOD FOR EXECUTIVE COMMITTEE AT LARGE POSITIONS**

**VI. MANAGEMENT UPDATE**

**VII. COMMITTEE CHAIR UPDATES**

Director Lindsey Horvath, Chair, Legislative & Regulatory Committee

Director Julian Gold, Chair, Finance Committee

Director Carmen Ramirez, Chair, Energy Planning & Resources Committee

**VIII. BOARD MEMBER COMMENTS**

**IX. REPORT FROM THE CHAIR**

**X. ADJOURN – TO REGULAR MEETING ON APRIL 2, 2020**

*Public Records: Public records that relate to any item on the open session agenda for a regular Board Meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all, or a majority of, the members of the Board. The Board has designated Clean Power Alliance, 555 W. 5th Street, 35th Floor, Los Angeles, CA 90013, as the location where those public records will be available for inspection. The documents are also available online at [www.cleanpoweralliance.org](http://www.cleanpoweralliance.org).*