

MEETING of the Executive Committee of the  
Clean Power Alliance of Southern California  
Wednesday, March 20, 2019, 1:30 p.m.

**MINUTES**

555 West 5<sup>th</sup> Street, 35<sup>th</sup> Floor  
Los Angeles, CA 90013

*Beverly Hills City Hall  
4<sup>th</sup> Floor, Conference Room 4B  
455 N. Rexford Drive, Beverly Hills, CA 90210*

*Ventura County Government Center  
Channel Islands Conference Room  
4th Floor Hall of Administration  
800 South Victoria Avenue, Ventura, CA 93009*

**I. WELCOME AND ROLL CALL**

Chair Diana Mahmud called the meeting to order and welcomed our new Executive Committee Member, Kevin McKeown. Board Secretary Jacquelyn C. Betha conducted roll call.

<b>Roll Call</b>				
1	<b>Beverly Hills</b>	Julian Gold	Director	Remote
3	<b>Los Angeles County</b>	Sheila Kuehl	Vice Chair	Present
4	<b>Oxnard</b>	Carmen Ramirez	Committee Member	Remote
5	<b>Rolling Hills Estates</b>	Steve Zuckerman	Committee Member	Present
6	<b>Santa Monica</b>	Kevin McKeown	Committee Member	Present
7	<b>South Pasadena</b>	Diana Mahmud	Chair	Present
8	<b>Ventura County</b>	Linda Parks	Vice Chair	Remote
9	<b>West Hollywood</b>	Lindsey Horvath	Committee Member	Remote

**II. GENERAL PUBLIC COMMENT**

There were no public comments.

**III. CONSENT AGENDA**

1. Approved Minutes from January 16, 2019 Special Executive Committee Meeting

2. Approved Minutes from February 20, 2019 Executive Committee Meeting

Vice Chair Parks commented that the February 20, 2019 meeting minutes on Item 4 should reflect that she asked for policy guidance on contributions from vendors to Directors, not to political parties.

Motion: Los Angeles County, Vice Chair Kuehl

Second: Beverly Hills, Committee Member Julian Gold

Vote: Items 1 and 2, with the stated amendments, were approved by unanimous roll call vote.

#### **IV. REGULAR AGENDA**

2. Reviewed Draft Agenda for April 4, 2019 Board of Directors Meeting

Staff provided an overview of the proposed agenda items for the April 4, 2019 Board of Directors meeting. Ted Bardacke, Executive Director, provided an update on CPA's effort to seek a consultant to guide the development of goals, priorities and an evaluation framework for local programs. This topic received significant discussion at the 2018 Board retreat. CPA received 11 responses to its RFP for the local program goals and priorities development process, which will include a significant stakeholder engagement effort in concert with the Community Advisory Committee. Staff plans to conduct interviews with the top three proposers and present a final recommended consultant agreement to the Board for consideration in April. Mr. Bardacke reported that during the RFP process, it was expressed that the \$100,000 contemplated budget may not be sufficient to conduct an appropriate and robust stakeholder engagement process for the local programs goals and priorities effort, so the Board may see a slightly increased contract amount at its meeting for consideration.

Mr. Bardacke then reported on staff's recommendation for the April Board meeting to opt down master metered accounts with CARE/FERA/Medical Baseline customers, only in communities that are on the 100% Green

Power default rate option. Monique Edwards, Director of Data Analytics & Technology Integration, explained the reason for this request is that because CPA does not receive sub-metered data for these accounts, so CPA has no ability to ensure our commitment to providing 100% Green Power at no additional cost to the CARE/FERA/Medical Baseline customers living at these master metered properties, which are all mobile home parks.

Mr. Bardacke provided an update that staff will be requesting that the Board approve an amendment to CPA's contract with The Energy Coalition (TEC), who provides marketing and outreach support. The amendment would specifically be for TEC's additional work on CPA's in-language websites, development of a program to recognize 100% Green Power business customers, and additional translation services by TEC's sub-consultant InterEthnica.

Matthew Langer, Chief Operating Officer, reported that CPA will be bringing forward additional rate changes to the Board on April 4 because SCE is set to begin including its 2018 \$825 million undercollection in rates starting in April. This undercollection will result in a large increase to the PCIA and increase to SCE generation rates, so all customers are expected to see an overall rate increase of about 5-7%. CPA's Board will consider adjusted rates on April 4 to ensure CPA's rates maintain the discount/premium ranges previously approved by the Board and messaged to customers. Mr. Langer also stated that another SCE rate change will be coming in June, but staff does not have many details at this time.

David McNeil, Chief Financial Officer, reported that the Board will be considering an amendment to CPA's Credit Agreement with River City Bank, who provides CPA with a line of credit. The amendment will increase CPA's credit limit from \$20 million to \$37 million and extend the term out to

March 2021. It will also make other changes to the agreement regarding CPA's cash collateral requirement, interest rate, and fees.

This item was for discussion purposes only.

3. Discussed Contractor Communication and Campaign Contributions Policy Proposal

Nancy Whang, CPA General Counsel, discussed a proposed vendor communication policy requiring disclosure of a communication between CPA Board Members and vendors or contractors, and a proposed formal guidance in relation to campaign contributions limits, disclosure, or disqualification pursuant to Government Code Section 84308.

Executive Committee members provided feedback and requested revision to the proposed policy to prohibit communications between CPA Board Members and vendors or contractors on specific contracts or procurements and asked the General Counsel to provide a summary of Government Code Section 84308 at the April 4 Board meeting.

This item was for discussion purposes only.

4. Designated Chair Diana Mahmud, Vice Chair Sheila Kuehl, and Vice Chair Linda Parks as Clean Power Alliance Labor Negotiators for the Purpose of Potential Modifications to CPA's Employment Contract with Executive Director

Motion: Santa Monica, Committee Member McKeown

Second: Rolling Hills Estates, Committee Member Zuckerman

Vote: Item 4 was passed by a unanimous roll call vote.

## **V. CLOSED SESSION**

1. PUBLIC EMPLOYMENT  
(Government Code Section 54957)  
Executive Director Performance Evaluation

Chair Mahmud reported that no was action taken.

2. PUBLIC EMPLOYMENT – LABOR NEGOTIATION  
(Government Code Section 54957.6)

Clean Power Alliance representatives: Chair Diana Mahmud, Vice Chair Sheila Kuehl, and Vice Chair Linda Parks.

Unrepresented employee: Executive Director

Chair Mahmud reported that direction was provided but no was action taken.

## **VI. COMMITTEE MEMBER COMMENTS**

There were no additional Committee Member comments.

## **VII. ADJOURN**

Chair Mahmud adjourned the meeting.