

MEETING of the Executive Committee of the  
Clean Power Alliance of Southern California  
Wednesday, February 20, 2019, 1:30 p.m.

**MINUTES**

555 West 5<sup>th</sup> Street, 35<sup>th</sup> Floor  
Los Angeles, CA 90013

*Beverly Hills City Hall  
4<sup>th</sup> Floor, Conference Room 4B  
455 N. Rexford Drive, Beverly Hills, CA 90210*

*Ventura County Government Center  
Channel Islands Conference Room  
4th Floor Hall of Administration  
800 South Victoria Avenue, Ventura, CA 93009*

**I. WELCOME AND ROLL CALL**

Chair Diana Mahmud called the meeting to order. Board Secretary Jacquelyn C. Betha conducted roll call.

<b>Roll Call</b>				
1	<b>Beverly Hills</b>	Robert Wunderlich	Alternate Director	Remote (Non-Voting)
3	<b>Los Angeles County</b>	Sheila Kuehl	Vice Chair	Remote
4	<b>Oxnard</b>			Absent
5	<b>Rolling Hills Estates</b>	Steve Zuckerman	Committee Member	Present
6	<b>South Pasadena</b>	Diana Mahmud	Chair	Present
7	<b>Ventura County</b>	Linda Parks	Vice Chair	Remote
8	<b>West Hollywood</b>	Lindsey Horvath	Committee Member	Remote

**II. PUBLIC COMMENT**

There were no public comments on items not on the agenda.

**III. CONSENT AGENDA**

1. Approved Minutes from January 16, 2019 Executive Committee Meeting

Motion: Los Angeles County, Vice Chair Sheila Kuehl.

Second: Rolling Hills Estates, Committee Member Steve Zuckerman.

Vote: Item 1 was approved by unanimous roll call vote.

#### **IV. REGULAR AGENDA**

2. Reviewed Draft Agenda for March 7, 2019 Board of Directors Meeting

Staff provided an overview of the proposed agenda items for the March 7, 2019 Board of Directors meeting for review and feedback from the Executive Committee. David McNeil, Chief Financial Officer, reported that staff will be bringing an amendment to CPA's FY 18/19 budget to the Board in March, and discussed the overall highlights of the budget amendment. Cost increases will be for energy costs, data manager, and other line items arising from lower than assumed opt out rates as well as a more aggressive customer enrollment schedule than was original assumed. Staff are also expecting higher revenues than those originally assumed in the FY 18/19 budget, so the impact of the budget amendment on CPA's net position is neutral. Mr. McNeil also reported that staff would be bringing back the Financial Reserve policy for the Board to consider, which will also be presented to the Finance Committee in advance of the Board meeting.

Mathew Langer, Chief Operating Officer, reported that CPA will be bringing rate changes to the Board, which are necessary due to structural changes to rates that SCE is making effective March 1, 2019. These structural changes involve shifting peak time of use (TOU) periods for all non-residential customers from the current 12pm to 6pm period to a new period, 4pm to 9pm, as well as a small number of residential TOU rate changes. A CPA rate adjustment is needed to mimic these new TOU periods to ensure customers have consistent periods between the SCE and CPA portions of their bill. CPA will also bring preliminary rates for Phase 4 (non-residential) customers to the Board, which will not be final but will provide illustrative rate schedules that Phase 4 customers will be able to reference during the pre-enrollment period.

Pertaining to the Net Energy Metering (NEM) policy, Mr. Langer indicated that since the Board previously adopted CPA's NEM Policy, staff has

identified additional revisions that clarify the intent of the policy to customers.

3. Discussed Option to Develop Policy on Public Comment

Nancy Whang, CPA General Counsel, discussed policies concerning public comments in order to determine how CPA can enhance public participation in an efficient and effective manner. Chair Mahmud suggested public comment be limited between 3 – 5 minutes on all agenda and non-agendized items exercised at the Chairs discretion. Vice Chair Sheila Kuehl suggested that CPA adopt an official policy that details the rules for public comments. Vice Chair Kuehl also suggested that if there are more than 15 comment cards that the speaking time be limited to one minute.

4. Discussed Vendor Communications

Nancy Whang, CPA General Counsel discussed protocols for communicating with vendors and other entities that currently, or may potentially, contract with CPA for energy procurement and other services. Vice Chair Linda Parks suggested a standardized policy that details the rules of communications with vendors. Vice Chair Parks suggested that CPA also consider looking into a policy direction regarding contributions from vendors to CPA Director's political campaigns and full disclosure of contributions. Chair Mahmud suggested that the General Counsel inform the Board of Directors that the Executive Committee is discussing the development of a policy regarding meeting with current and/or potential vendors and until the policy has been finalized no board member should meet with any vendor. In addition, Chair Mahmud added that Board members should disclose any meeting that has already taken place.

**V. CLOSED SESSION**

1. PUBLIC EMPLOYMENT  
(Government Code Section 54957)  
Executive Director Performance Evaluation Process

Nancy Whang, CPA General Counsel, reported that direction was provided, but no was action taken during closed session.

**VI. COMMITTEE MEMBER COMMENTS**

There were no additional Committee Member comments.

**VII. ADJOURN**

Chair Mahmud adjourned the meeting.