



Policy Title	Public Comment		
Policy Number	CPA2019-08	Effective:	03/07/2019

I. BEFORE PUBLIC COMMENT:

Any person who wishes to address the CPA Board of Directors shall:

- Submit a speaker's request form at the beginning of the meeting but no later than immediately prior to the time an agenda item is called, assuming the speaker has not previously exhausted his or her public comment time limit, as described below
- Move to the podium when an item is called; and,
- When recognized by the Chair, state his/her name and if appropriate, affiliation.

II. PUBLIC COMMENT TIME LIMITS:

An individual speaker's comments are limited to two (2) minutes on any individual Regular Agenda item. Comments on all Consent Agenda Items shall be consolidated into a single period with a maximum of two (2) minutes for each individual speaker.

An individual speaker's public comment shall not exceed a cumulative total of five (5) minutes per meeting. The cumulative total may be allocated among the following, in whole minute increments:

1. General Public Comment;
2. Public Comment on Consent Agenda Items; and,
3. Public Comment on individual items on the Regular Agenda.

If fifteen (15) or more speakers wish to speak on any single agenda item, each speaker's comment for that agenda item shall be limited to one (1) minute.

III. PUBLIC COMMENT GUIDELINES

- Public comment on any Regular Agenda item must relate to the subject matter of that item; and,
- Matters not on the posted agenda may be addressed during General Public Comment.