



Clean Power Alliance Administrative Policies and Procedures

Policy Title	Closed Session Communications Policy		
Policy Number	CPA2018-01	Effective Date:	03/06/2018

When the Board of Directors (“Board”) of the Los Angeles Community Choice Energy (“LACCE”) Authority, also known as the Clean Power Alliance of Southern California, has so authorized and upon advice of LACCE’s General Counsel, the Board may meet in closed session to receive, discuss, and act on information obtained in a closed session of the LACCE Authority.

All information presented to the Board in closed session shall be confidential.

However, a Board Director may disclose information obtained in a closed session that has direct financial or liability implications for the Board Director’s local agency, to the following individuals:

- 1) Legal counsel of the Board Director’s local agency for purposes of obtaining advice on whether the matter has direct financial or liability implications for that local agency; and
- 2) Other members of the legislative body of the Board Director’s local agency present in a closed session of that local agency.

Prior to disclosing any information obtained in a closed session to legal counsel of the Board Director’s local agency or other members of the legislative body of the Board Director’s local agency, the Board Director shall notify the LACCE General Counsel of the intention to discuss the matter with their local agency’s legal counsel or other members of the legislative body. This notification shall provide the LACCE General Counsel with an opportunity to discuss with the local agency’s legal counsel whether the matter has direct financial or liability implications for the Board Member’s local agency.

Further, any designated Alternate LACCE Board Director who is also a member of the local agency’s legislative body and who is attending a LACCE Board meeting in lieu of a local agency’s regularly appointed member may participate in closed session discussion of the LACCE Authority. However, Alternate LACCE Board Directors who are not members of the

local agency's legislative body may not participate in a closed session of the LACCE Authority in lieu of the primary designated Board Director.