

**Minutes of the Meeting of the Board of Directors of the
Los Angeles Community Choice Energy Authority (LACCE)**

Thursday, October 5, 2017, 2:00 p.m.
City of Calabasas, Council Chambers
100 Civic Center Way, Calabasas CA 91302

I. WELCOME AND ROLL CALL

Chair Zuckerman called the meeting to order at 2:03 p.m. Chair Zuckerman, Vice Chair Mahmud, and Directors Kuehl and Weintraub being present, a quorum was established. Director Horvath was not present at time of roll call.

II. PUBLIC COMMENT

No members of the public requested to speak on items not on the agenda.

III. REGULAR AGENDA

1. Appoint Acting Chair and Vice Chair

Chair Zuckerman nominated Vice Chair Mahmud as Acting Chair, and Director Weintraub as Acting Vice Chair, and Director Kuehl seconded the nomination. No public comment was received. The motion was approved unanimously.

2. Approval of minutes from the September 7, 2017 Board Meeting
Vice Chair Weintraub moved to approve, and Director Kuehl seconded.

Chair Mahmud noted two corrections:

- i. Regarding Item 2, Director Mahmud abstained from approval of August 4 meeting minutes along with Director Weintraub
- ii. Regarding Item 4, Director Mahmud was misidentified as Chair; she was acting Vice Chair at the time of the meeting.

No request for public comment was received on this item.

The motion was approved unanimously with the noted corrections.

3. Approval of Delegated Authority to the Executive Director to executive agreements for goods and services for amounts not exceeding \$10,000

Executive Director Carnahan gave a brief presentation on the item, and clarified that it is intended to be short term until LACCE is up and running.

Director Zuckerman moved to approve the item, and Director Kuehl seconded.

No request for public comment was received on this item.

Motion was approved unanimously.

4. Approval of contract terms with The Energy Authority for scheduling coordination and energy-related services, and authorization to the Executive Director to execute the final contract

Mr. Carnahan noted that a detailed analysis of the proposal had been provided in the staff reports. He then turned the presentation over to Jeff Fuller of The Energy Authority, who gave an overview of the company and the services they would be providing for LACCE.

Mr. Carnahan noted that the intent of today's report was to request the Board to approve contract terms, and provide authority to the Executive Director to enter into final negotiations to complete the contract. Mr. Carnahan stated that he had asked Chair Mahmud to assist with the negotiations, and that staff would report on the final contract to the Board at its next meeting. It was also clarified that the final contract negotiations would include all contract provisions and would specifically address issues raised by the Board at this meeting.

Alternate Director Robyn Eason joined the meeting during discussion, as the Board Director representing West Hollywood.

Chair Mahmud recommended authorizing Mr. Carnahan to contract for technical assistance up to the \$50,000 in the contingency fund in the LACCE budget to help negotiate the contract if needed, and to utilize specialized legal assistance to review the final contract.

Chair Mahmud moved that the Board delegate authority to the Interim ED to negotiate a contract with TEA for Phase 1 scheduling coordination services, and for other services as described in staff report to be authorized on a time and materials basis, for a contract amount not to exceed \$175,000; to hire technical assistance for contract negotiations; and to utilize specialized legal counsel to review the final contract documents. Director Kuehl seconded.

No request for public comment was received on this item.

The motion was approved unanimously.

Director Zuckerman made request for copies of all slides to share with colleagues, and staff confirmed they would be provided.

Director Horvath arrived during the discussion of this item, replacing Alternate Director Eason. Chair Mahmud welcomed West Hollywood as newest member of LACCE.

5. Approval of contract terms with Constellation for power supply products for LACCE phase 1 accounts, and authorization to the Executive Director to execute the final contract

Mr. Carnahan again noted that a detailed analysis of the proposal had been provided in staff reports. Jim Verna, Managing Director of Origination for Constellation, gave a brief presentation, providing an overview of Constellation and the services they would provide for LACCE.

Director Kuehl moved to delegate conditional authority to the Interim ED to negotiate contract terms with Constellation for power supply for Phase 1 if it were determined, after requesting updated pricing that excluded coal, that they were still the lowest bidder and most qualified provider. Director Kuehl also requested the ED to report back to the Board if Constellation did not remain the lowest bidder.

Chair Mahmud introduced the friendly amendment that as with item 4, Mr. Carnahan be able to hire technical assistance as needed to negotiate the contract, up to the \$50,000 in the contingency fund in the LACCE budget, and to utilize specialized legal counsel to review the final contract documents.

No request for public comment was received on this item.

The motion was approved unanimously.

6. Presentation and best practices for marketing and outreach

Kit Cole Consulting was retained by Los Angeles County on behalf of LACCE to conduct a best practices assessment among existing CCAs with regard to marketing and outreach. Janine Hamner, Vice President of Kit Cole Consulting, made a presentation on the findings and provided recommendations based on those findings. She also noted that Kit Cole Consulting would be providing a final report in October to LACCE staff that would be shared with the Board.

Vice Chair Weintraub asked about average budget of outreach for other CCAs, which Ms. Hamner agreed to look into and incorporate into their report.

No request for public comment was received on this item and no action was taken.

Vice Chair Weintraub departed at this time and Calabasas Alternate Director John Bingham was seated on the Board in her absence.

IV. STAFF AND BOARD ANNOUNCEMENTS

Mr. Carnahan provided updates on city membership, regulatory items, and commented on the status of the LACCE Workplan.

In response to a question from Chair Mahmud regarding the status of LACCE's response to Southern California Edison's comment letter to the CPUC on the implementation plan, Mr. Carnahan confirmed it had already been transmitted and would be made available to the Board.

Mr. Carnahan invited the Board to two events in Sacramento on October 31st and November 1st. He confirmed staff would be attending but that he would also send the information to the Board.

Director Kuehl recommended that Directors make it a point to talk to other cities they may have relationships with about joining LACCE.

No public comment was received on this item.

V. CLOSED SESSION

The Board entered closed session. No action was taken.

VI. ADJOURN

The meeting was adjourned 5:16pm