

**SPECIAL MEETING of the Board of Directors of the
Los Angeles Community Choice Energy Authority
(dba Clean Power Alliance of Southern California)
Wednesday, March 21, 2018
3:00 p.m.**

Los Angeles County Hall of Administration
Room 830
500 West Temple Street
Los Angeles, California 90012

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Julie Gomez, at least 2 working days before the meeting at jgomez@ceo.lacounty.gov or (213) 974-1172. Notification in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Board, please fill out a speaker's slip located on the tables as you enter the Board Chambers. If you have anything that you wish to be distributed to the Board and included in the official record, please hand it to a member of the staff who will distribute the information to the Board members and other staff.

Members of the public may also participate in this meeting remotely at the following addresses:

*Agoura Hills City Hall – Community Room
30001 Ladyface Court, Agoura Hills, CA 91301*

*City of Alhambra, City Hall
111 S. First Street, Alhambra, CA 91801*

*Calabasas City Hall – Council Conference Room
100 Civic Center Way, Calabasas, CA 91302*

*City of Camarillo – Marriott Residence Inn
200 N. Federal Way, Chandler, AZ 85226*

*City of Carson, City Hall – Executive Conference Room (2nd Flr.)
701 E. Carson Street, Carson, CA 90745*

*City of Claremont, City Hall
207 Harvard Ave N, Claremont, CA 91711*

*Downey City Hall – City Council Conference Room
11111 Brookshire Ave, Downey, CA 90241*

*Ojai City Hall – Council Chambers
401 S. Ventura Street, Ojai, CA 93023*

*Oxnard City Hall
300 W. Third Street, 4th Floor, Oxnard, CA 93030*

*City of Paramount – Public Works Conference Room
15300 Downey Avenue, Paramount, CA 90723*

*City of Redondo Beach, City Hall
415 Diamond Street, Redondo Beach, CA 90277*

*Santa Monica City Hall – Room 209
1685 Main Street, Santa Monica, CA 90401*

*Temple City – City Council Office
9701 Las Tunas Drive, Temple City, CA 91780*

*Thousand Oaks City Hall
2100 Thousand Oaks Blvd., Thousand Oaks, CA 91360*

*Ventura County – Office of Linda Parks
625 West Hillcrest Drive, Thousand Oaks, CA 91360*

I. WELCOME AND ROLL CALL**II. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Board on any LACCE-related matters not on today's agenda. Public comments on matters on today's agenda shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board are requested to complete a speaker's slip and provide it to LACCE staff. Speakers are customarily limited to two minutes, but an extension can be provided at the discretion of the Board Chair.

III. CLOSED SESSION**CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1)

IV. REGULAR AGENDA

1. Items for Approval

- A. Authorize the Executive Director to execute an agreement with Calpine Energy Solutions for Scope of Work #2

V. CHAIR ANNOUNCEMENTS**VI. STAFF AND BOARD ANNOUNCEMENTS****VII. ADJOURN**

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the County of Los Angeles, Chief Sustainability Office, Kenneth Hahn Hall of Administration, Room 493, 500 West Temple Street, Los Angeles, CA 90012, for the purpose of making those public records

available for inspection. The documents are also available on LACCE's internet website. The website is located at: lacce.org

LOS ANGELES COMMUNITY CHOICE ENERGY AUTHORITY

Staff Report – Agenda Item 1

To: LACCE Authority Board of Directors

From: LACCE Staff

Item 1: Data Management and Billing Services Scope of Work (SOW) #2

Date: March 21, 2018

RECOMMENDATION

It is recommended that the Board:

- 1) Authorize the Executive Director to execute an agreement with Calpine Energy Solutions to implement SOW #2 for data and billing management services for customers served by LACCE from June 2018 to December 2018.

BACKGROUND

Calpine Energy Solutions (“Calpine”) is currently providing data management and billing services for LACCE’s Phase 1 customers (LA County accounts). It is providing these services under an agreement that was originally executed between the County of Los Angeles and Calpine dated October 6, 2017. At its meeting on November 2, 2017, the LACCE Authority Board of Directors approved assignment of this contract from the County to LACCE. This contract was for services under Phase 1 of the program and included an option to be extended to Phase 2 and/or Phase 3 services at the discretion of the LACCE Authority Board of Directors.

DISCUSSION

In order to bring on additional customers for Phase 2 in June 2018 (non-residential load within LA County, Rolling Hills Estates and South Pasadena), LACCE must have a vendor for data management and billing services in place as soon as possible. As a result of its work with LACCE on Phase 1, Calpine is prepared to immediately begin serving LACCE’s Phase 2 customers as it has the needed systems in place.

The proposed SOW #2 will formalize the services to be delivered through the end of 2018. Staff will issue an RFP in May 2018 for similar services beginning in 2019, when, pursuant to staff’s recommended phasing plan, LACCE would expect to bring on the vast majority of its customers. (See RFP details below).

LOS ANGELES COMMUNITY CHOICE ENERGY AUTHORITY

The scope of services to be provided by Calpine under proposed SOW #2 include:

- Operation of a customer call center and a customer information system
- Opt-Out and Opt-Up/Opt-Down notice services;
- Billing Administration, including funds transfer from SCE to LACCE
- Provision of settlement quality meter data;
- Electronic data exchange services, including data services to support Distributed Energy Resources and Demand Response; and
- Reporting to LACCE and multiple agencies involved with management of the electricity grid.

The proposed SOW also has provisions covering ownership of data and transition to a new data management system should that be necessary.

The monthly fees per account are consistent with the limited number of accounts that LACCE would serve in 2018. The SOW also includes a \$250,000 start-up fee payable to Calpine, to pay for services that would typically be amortized over a longer-term contract. LACCE expects to recover this fee in the new RFP process outlined below.

RFP for 2019 SERVICES

LACCE intends to issue an RFP on or about May 1, 2018, for data management and billing services for customers that it will serve starting in January 2019. LACCE staff has already been in communication with the Energy Planning and Resources committee of the Board to organize its participation in the RFP process, which will include commenting on the draft RFP in April 2018 and having a member of the committee serve on the selection panel in June 2018.

The draft schedule for the RFP anticipates having a vendor on board to provide these services as soon as August 2018. This will allow enough time for a vendor to prepare for the large influx of customers expected in 2019 as well as transition existing 2018 data from the Calpine system, if necessary.

The draft RFP will include a \$250,000 contract initiation fee to be paid by the selected vendor in order to compensate LACCE for the start-up services fee that it will be paying under the proposed SOW #2 with Calpine.